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- San Bernardino County Transportation Commission •San Bernardino County Transportation Authority
 - San Bernardino County Congestion Management Agency •Service Authority for Freeway Emergencies
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AGENDA

Board of Directors Meeting

June 6, 2007

Start Time: 9:30 a.m.

LOCATION

**San Bernardino Associated Governments
Santa Fe Depot - SANBAG Lobby 1st Floor
1170 W. 3rd Street, San Bernardino, CA**

Board of Directors

President

Dennis Hansberger, Supervisor,
County of San Bernardino

Vice-President

Lawrence Dale, Mayor
City of Barstow

Jim Nehmens, Mayor
City of Adelanto

Rick Roelle, Mayor
Town of Apple Valley

Bill Jahn, Mayor
City of Big Bear Lake

Dennis Yates, Mayor
City of Chino

Gwenn Norton-Perry, Mayor
City of Chino Hills

Kelly Chastain, Mayor
City of Colton

Mark Nuaimi, Mayor
City of Fontana

Bea Cortes, Council Member
City of Grand Terrace

Mike Leonard, Mayor Pro Tem
City of Hesperia

Larry McCallon, Council Member
City of Highland

Robert Christman, Mayor
City of Loma Linda

Paul Eaton, Mayor
City of Montclair

Rebecca Valentine, Council Member
City of Needles

Paul Leon, Mayor
City of Ontario

Diane Williams, Mayor Pro Tem
City of Rancho Cucamonga

Patricia Gilbreath, Mayor Pro Tem
City of Redlands

Grace Vargas, Mayor
City of Rialto

Patrick Morris, Mayor
City of San Bernardino

Kevin Cole, Council Member
City of Twentynine Palms

John Pomierski, Mayor
City of Upland

Mike Rothschild, Council Member
City of Victorville

Richard Riddell, Mayor
City of Yucaipa

Chad Mayes, Council Member
Town of Yucca Valley

Paul Biane, Supervisor
County of San Bernardino

Brad Mitzelfelt, Supervisor
County of San Bernardino

Josie Gonzales, Supervisor
County of San Bernardino

Gary Ovitt, Supervisor
County of San Bernardino

Michael Perovich, Caltrans
Ex-Officio Member

Tony Grasso
Executive Director

San Bernardino Associated Governments (SANBAG) is a council of governments formed in 1973 by joint powers agreement of the cities and the County of San Bernardino. SANBAG is governed by a Board of Directors consisting of a mayor or designated council member from each of the twenty-four cities in San Bernardino County and the five members of the San Bernardino County Board of Supervisors.

In addition to SANBAG, the composition of the SANBAG Board of Directors also serves as the governing board for several separate legal entities listed below:

***The San Bernardino County Transportation Commission**, which is responsible for short and long range transportation planning within San Bernardino County, including coordination and approval of all public mass transit service, approval of all capital development projects for public transit and highway projects, and determination of staging and scheduling of construction relative to all transportation improvement projects in the Transportation Improvement Program.*

***The San Bernardino County Transportation Authority**, which is responsible for administration of the voter-approved half-cent transportation transactions and use tax levied in the County of San Bernardino.*

***The Service Authority for Freeway Emergencies**, which is responsible for the administration and operation of a motorist aid system of call boxes on State freeways and highways within San Bernardino County.*

***The Congestion Management Agency**, which analyzes the performance level of the regional transportation system in a manner which ensures consideration of the impacts from new development and promotes air quality through implementation of strategies in the adopted air quality plans.*

*As a **Subregional Planning Agency**, SANBAG represents the San Bernardino County subregion and assists the Southern California Association of Governments in carrying out its functions as the metropolitan planning organization. SANBAG performs studies and develops consensus relative to regional growth forecasts, regional transportation plans, and mobile source components of the air quality plans.*

Items which appear on the monthly Board of Directors agenda are subjects of one or more of the listed legal authorities. For ease of understanding and timeliness, the agenda items for all of these entities are consolidated on one agenda. Documents contained in the agenda package are clearly marked with the appropriate legal entity.

**San Bernardino Associated Governments
County Transportation Commission
County Transportation Authority
County Congestion Management Agency
Service Authority for Freeway Emergencies**

Board of Directors

AGENDA

June 6, 2007

9:30 a.m.

Location:

**San Bernardino Associated Governments
Santa Fe Depot
SANBAG Lobby, 1st Floor
1170 W. 3rd Street, San Bernardino**

To obtain additional information on any items, please contact the staff person listed under each item. You are encouraged to obtain any clarifying information prior to the meeting to allow the Board to move expeditiously in its deliberations. Additional meeting procedures and agenda explanations are attached to the end of this agenda.

Call to Order - 9:30 a.m.
(Meeting chaired by Dennis Hansberger)

- I. Pledge of Allegiance
- II. Attendance
- III. Announcements
 - **Change of date for July Board of Directors meeting**
Due to the 4th of July holiday, the Board of Directors will meet July 11
 - Calendar of Events (Pg. 9)
- IV. Agenda Notices/Modifications – Vicki Watson

Notes/Actions:

1. **Possible Conflict of Interest Issues for the Board Meeting of June 6, 2007.** Pg. 10

Note agenda item contractors, subcontractors and agents, which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

Consent Calendar

Consent Calendar items shall be adopted by a single vote unless removed by Board member request. Items pulled from the consent calendar will be brought up under Agenda Item 16.

Administrative Matters

2. **Board of Directors Attendance Roster** Pg. 11

3. **Procurement Report for April 2007** Pg. 15

Receive Monthly Procurement Report. **Terrence J. McGuire**

Due to lack of a quorum at the Administrative Committee on May 9, 2007 this item has not received previous policy committee review. (Meeting chaired by Lawrence Dale)

Transit/Commuter Rail

4. **Amendment to the SANBAG Fiscal Year 2008-2012 Passenger Rail Short Range Transit Plan (SRTP)** Pg. 16

Approve Amendment to the SANBAG Fiscal Year 2008-2012 Passenger Rail SRTP to provide \$3.0 million of Additional Funding for the Purchase of Option Passenger Cars for Metrolink, as identified in the Financial Impact Section. **Mike Bair**

This item was reviewed by the Commuter Rail Committee on May 24, 2007 and unanimously recommended for approval. (Meeting chaired by Patricia Gilbreath)

5. **Financial Commitment to the Southern California Regional Rail Authority (SCRRA) based upon the SCRRA Fiscal Year 2007/2008 Preliminary Budget** Pg. 18

1. Approve the Fiscal Year 2007/2008 operating assistance financial contribution to the SCRRA in the amount of \$6,801,600 from the Valley Local Transportation Fund (LTF) Apportionment as identified in the Financial Impact Section.

2. Approve the Fiscal Year 2007/2008 capital assistance financial contribution to the SCRRA in the amount of \$11,810,116 as identified in the Financial Impact Section. **Mike Bair**

This item was reviewed by the Commuter Rail Committee on May 24, 2007 and unanimously recommended for approval. (Meeting chaired by Patricia Gilbreath)

Consent Calendar Continued....**Transit/Commuter Rail (Cont.)**

6. **Amendment to Agreement 04-040 with the City of San Bernardino** Pg. 21

1. Approve Amendment No. 5 to Cooperative Agreement 04-040 with the City of San Bernardino increasing the local match funding for the construction of a multi-level parking structure at the San Bernardino Metrolink station in the amount of \$3,500,000 for a new contract authority of \$5,543,074; and

2. Approve amendment to Task Budget 37907000 Commuter Rail Capital Expenses, increasing the budget authority by \$3,500,000 for a new total of \$5,878,775 as identified in the Financial Impact Section. **Mike Bair**

This item was reviewed by the Commuter Rail Committee on May 24, 2007 and unanimously recommended for approval. (Meeting chaired by Patricia Gilbreath)

Transportation Programs & Fund Admin.

7. **Memorandum of Understanding (MOU) among the Southern California Association of Governments, County Transportation Commissions and Municipal Transit Operators for the Federal Transit Administration (FTA) Large Urbanized Area Formula Grant Program** Pg. 27

Approve and authorize the Executive Director to sign MOU, Agreement C07229, among SCAG, the County Transportation Commissions and Municipal Transit Operators for the FTA Large Urbanized Area Formula Grant Program. **Beth Kranda**

This item was reviewed by the Commuter Rail Committee on May 24, 2007 and unanimously recommended for approval. (Meeting chaired by Patricia Gilbreath)

DISCUSSION ITEMS**Administrative Matters**

8. **Election of SANBAG Officers for 2007/2008** Pg. 38

Conduct election for President and Vice President of the SANBAG Board of Directors for 2007/2008. **Deborah Barmack**

The Board of Directors set the date for election of officers at the May 2007 meeting.

Discussion Items Continued....

Administrative Matters (Cont.)

9. Notice of Presidential Appointments and Committee Vacancy Pg. 42

1. Note that the SANBAG President has made the following appointments:

-Mayor Robert Christman, Loma Linda; Mayor Lawrence Dale, Barstow; and Mayor Pro Tem Patricia Gilbreath have been appointed to serve on the SANBAG Debt Financing Ad Hoc Committee.

-Council Member Bea Cortes, Grand Terrace, has been appointed to serve on the SANBAG Commuter Rail Committee for a term to expire December 31, 2008.

2. Note an existing vacancy on the SANBAG Commuter Rail Committee and on State Route 91 Advisory Committee for a SANGAG ex-officio member. **Deborah Barmack**

This item has had no prior policy committee review. All appointments and opportunities to serve on SANBAG committees are announced at Board of Directors meetings.

10. Adoption of the SANBAG 2007/2008 Budget Pg. 44

1. Conduct the Public Hearing on the Proposed 2007/2008 SANBAG budget.

2. Adopt the SANBAG Fiscal Year 2007/2008 Budget with the following amendment:

3. Amend Task No. 37908000, Commuter Rail Capital Expenses, to increase the task amount by \$3.0 million from \$5,264,303 to \$8,264,303. **Terrence J. McGuire**

All five of the SANBAG policy committees have reviewed task descriptions and budgets for activities under their purview at committee meetings in March and April. The Administrative Committee reviewed the full budget at a program level at the April 11, 2007 Administrative Committee meeting. There was no budget workshop or a recommendation/final Administrative Committee review at the May 9, 2007 Administrative Committee meeting due to lack of a quorum. Due to time constraints it is being presented directly to the Board of Directors for discussion. (Meeting chaired by Lawrence Dale)

Discussion Items Continued....

Transportation Programs & Fund Admin.

11. Amendment to Budget Task 51307000— Measure I Valley E & D Pg. 46

Approve Amendment to Budget Task 51307000 – Measure I Valley E & D increasing the budget authority by \$70,000 for a new total of \$6,839,571 as identified in the Financial Impact Section.
Victoria Baker

Due to lack of a quorum at the Administrative Committee on May 9, 2007, this item has not received previous policy committee review. Due to time constraints it is being presented directly to the Board of Directors for discussion. (Meeting chaired by Lawrence Dale)

12. Amendment to Contract 06-012 with Arthur Bauer & Associates for conducting the Transportation Development Act (TDA) Triennial Performance Audits of the County Transportation Commission and Six Transit Operators/Claimants Pg. 48

Approve Amendment No. 2 to Contract 06-012 with Arthur Bauer & Associates, extending the time of performance to June 15, 2007.
Victoria Baker

Due to lack of a quorum at the Administrative Committee on May 9, 2007, this item has not received previous policy committee review. Due to time constraints it is being presented directly to the Board of Directors for discussion. (Meeting chaired by Lawrence Dale)

13. Local Transportation Fund (LTF) Revised Apportionments for Fiscal Years 2006/2007 and 2007/2008 Pg. 53

1. Approve the Revised LTF Apportionments for Fiscal Years 2006/2007 and 2007/2008 in the amounts of \$84,459,000 and \$81,590,000 respectively; and

2. Approve a Continuing Reservation of \$5,000,000 from the prior year Unrestricted Balance through Fiscal Years 2006/2007 and 2007/2008. **Victoria Baker**

Due to lack of a quorum at the Administrative Committee on May 9, 2007, this item has not received previous policy committee review. Due to time constraints it is being presented directly to the Board of Directors for discussion. (Meeting chaired by Lawrence Dale)

Discussion Items Continued....

Subregional Trans. Planning & Programming

14. Fund Transfer Agreement for Origin and Destination Truck Study on SR-58 between San Bernardino and Kern Counties Pg. 57

1. Approve Contract No. R07251 with the State of California Department of Transportation (Caltrans) wherein the State will transfer an amount not to exceed \$250,000 to SANBAG for performance of an origin and destination truck study on SR-58 between the I-5 freeway in Kern County and the I-15 freeway in San Bernardino County.

2. Approve an amendment to the FY 2007/2008 budget, increasing Task No. 94108000 by \$250,000.

3. Authorize SANBAG to contribute an additional amount up to \$30,000 of funds in the FY 2007/2008 budget toward the study, as indicated in the Financial Impact section of this item.
Deborah Barmack

This item for approval of the fund transfer agreement has had no prior policy committee review. The Mountain/Desert Committee (Meeting chaired by Rick Roelle) and Board of Directors reviewed and approved SANBAG's participation as lead agency for this project in February 2007. The agreement has been reviewed by SANBAG Counsel.

Program Support/Council of Govts.

15. Sacramento Update by Mark Watts Pg. 65

Receive Report. **Jennifer Franco**

This item has had no prior policy committee review.

Other Matters

16. Consent Calendar Items Pulled for Discussion

Items pulled from the consent calendar shall be taken under this item in the order they were presented on the calendar.

Comments from Board Members

Brief Comments from Board of Directors

Public Comment

Brief Comments by the General Public

ADJOURNMENT

Additional Information

Agency Reports/Committee Memberships

Commuter Rail Report Pg. 66

Mayor Pro Tem Patricia Gilbreath

South Coast Air Quality Management Report Pg. 69

Mayor Dennis Yates

Mobile Source Air Pollution Reduction Review Committee (MSRC) Pg. 72

Mayor Gwenn Norton-Perry

SCAG Committees

SCAG Regional Council Pg. 76

SCAG Policy Committees

Community, Economic and Human Development

Energy and Environment

Transportation and Communications

SANBAG Policy Committees Pg. 77

Acronym List Pg. 79

Complete packages of this agenda are available for public review at the SANBAG offices and our website: www.sanbag.ca.gov. Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

Meeting Procedures and Rules of Conduct

Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Board of Directors and Policy Committees.

Accessibility

The SANBAG meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is (909) 884-8276 and office is located at 1170 W. 3rd Street, 2nd Floor, San Bernardino, CA.

Agendas – All agendas are posted at 1170 W. 3rd Street, 2nd Floor, San Bernardino at least 72 hours in advance of the meeting. Complete packages of this agenda are available for public review at the SANBAG offices and our website: www.sanbag.ca.gov. Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

Agenda Actions – Items listed on both the "Consent Calendar" and "Items for Discussion" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.

Closed Session Agenda Items – Consideration of closed session items *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

Public Testimony on an Item – Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Board of Directors or Policy Committee Members should complete a "Request to Speak" form, provided at the rear of the meeting room, and present it to the SANBAG Clerk prior to the Board's consideration of the item. A "Request to Speak" form must be completed for *each* item when an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

Agenda Times – The Board is concerned that discussion take place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

Public Comment – At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject within the Board's authority. *Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in "Public Testimony on any Item" still apply.*

Disruptive Conduct – If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for meetings. Your cooperation is appreciated!*



Important Things to Know for ... June 2007

SANBAG Meetings – Cancelled:

NONE

SANBAG Meetings – Scheduled:

SCAG Delegates	June 6	After Board Meeting	El Capitan
Administrative Committee	June 13	9 a.m.	The Super Chief
Major Projects Committee	June 14	9 a.m.	The Super Chief
Mountain-Desert Committee	June 15	9 a.m.	Town of Apple Valley
SCRRA Delegates Briefing	June 20	8:30 a.m.	Casa Del Desierto
Plans and Programs Committee	June 20	1 p.m.	The Super Chief

Other Meetings:

Route 210 Come Play on the Freeway: The Finale!	June 23	7a.m.-1 p.m.	Route 210, Rialto
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NOTE: July Board of Directors Meeting will be held July 11, due to the holiday

For additional information, please contact SANBAG at (909) 884-8276

Your Travel Tip for June

Route 210 construction is almost done in San Bernardino and Rialto, and San Bernardino Associated Governments invites you to “Come Play on the Freeway!” on June 23. Bring the whole family for fun right on the new freeway lanes, which will open to drivers later this year. Don’t miss 5K and 10K runs and walks, bike rides, classic cars, basketball games, music, food booths and much more. For more info, go to www.playonthe210.org or call 1-866-HELP-210.



- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
 ■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 1

Date: June 6, 2007

Subject: Information Relative to Possible Conflict of Interest

Recommendation*: Note agenda items and contractors/subcontractors which may require member abstentions due to possible conflicts of interest.

Background: In accordance with California Government Code 84308, members of the Board of Directors may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve months from an entity or individual. This agenda contains recommendations for action relative to the following contractors:

Item No.	Contract No.	Contractor/Agents	Subcontractors
12	06-012-2	Arthur Bauer & Associates Sandra K. Bauer	N/A

Financial Impact: This item has no direct impact on the 2006/2007 Budget.

Reviewed By: This item is prepared monthly for review by the Board of Directors and policy committee members.

Responsible Staff: Michael A. Bair, Director of Transit and Rail Programs

<i>Approved</i> <i>Board of Directors</i>	
<i>Date:</i> _____	
<i>Moved:</i>	<i>Second:</i>
<i>In Favor:</i>	<i>Opposed:</i>
<i>Abstained:</i>	
<i>Witnessed:</i> _____	

BOARD OF DIRECTORS ATTENDANCE ROSTER - 2007

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Gary Ovitt Board of Supervisors	X	X		X	X							
Brad Mitzelfelt Board of Supervisors	X	X			X							
Paul Biane Board of Supervisors	X	X		X	X							
Dennis Hansberger Board of Supervisors	X	X	X	X	X							
Josie Gonzales Board of Supervisors		X	X		X							
Jim Nehmens City of Adelanto	X	X	X	X	X							
Rick Roelle Town of Apple Valley	X	X	X	X	X							
Lawrence Dale City of Barstow	X	X	X		X							
Bill Jahn City of Big Bear Lake		X	X	X	X							
Dennis Yates City of Chino	X	X	X	X	X							
Gwenn Norton-Perry City of Chino Hills			X	X	X							
Kelly Chastain City of Colton	X	X	X	X								
Mark Nuaimi City of Fontana	X	X	X	X	X							
Bea Cortes City of Grand Terrace	X	X	X	X	X							
Mike Leonard City of Hesperia		X	X		X							
Larry McCallon City of Highland	X	X	X	*	X							

X - indicates member attended meeting. * - indicates alternate member attended meeting. Crossed out box indicates was not a Board Member at that time.

BOARD OF DIRECTORS ATTENDANCE ROSTER – 2007

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Robert Christman City of Loma Linda	X	X	X	X	X							
Paul Eaton City of Montclair	X	X	X	X	X							
Rebecca Valentine City of Needles		X	X	X	X							
Paul Leon City of Ontario	X	X	X	X	X							
Diane Williams City of Rancho Cucamonga	X	X	X	X	X							
Pat Gilbreath City of Redlands	X	X	X	X	X							
Grace Vargas City of Rialto	X	X	X	*	X							
Patrick Morris City of San Bernardino	X	X	X	X	X							
Kevin Cole City of Twentynine Palms	X	X	X									
John Pomierski City of Upland	X	X			X							
Mike Rothschild City of Victorville	X	X	X	X	*							
Dick Riddell City of Yucaipa	X	X		X	X							
Chad Mayes Town of Yucca Valley	*		X	X	X							
Michael Perovich Ex-Official Member	X	X	X	X	X							

X - indicates member attended meeting. * - indicates alternate member attended meeting. Crossed out box indicates was not a Board Member at that time.

BOARD OF DIRECTORS ATTENDANCE ROSTER - 2006

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Gary Oviatt			X	X	X	X	X	X	X	X	X	
Bill Postmus			X		X			X				
Paul Biane	X	X	X			X			X		X	X
Dennis Hansberger	X	X	X	X	X	X	X	X	X	X	X	X
Josie Gonzales	X	X	X			X		X	X	X		
Jim Nehmens	X	X	X		X	X		X	X	X	X	X
Rick Roelle	X	X	X	X	X	X	X	X	X	X	X	X
Lawrence E. Dale	X	X	X		X	X	X	X	X	X		X
Darrell Mulvihill	X	X				X		X	X			
Dennis Yates	X	X	X	X	X	X	X	X	X	X	X	
Gwenn Norton-Perry	X		*	X	*	X	X	X	X	*	X	
Deirdre Bennett	X	X	X	X	X	X	X	X	X	X		
Kelly Chastain	X	X	X	X	X	X	X	X	X	X	X	X
Mark Nuaimi	X	X	X	X	X	X	X	X	X	X	X	X
Bea Cortes	X	X	X	X	X	X	X	X	X	X	X	X
James Lindley	X	X	X	X	X	X	X	X	X	X	X	X
Larry McCallon	X	X	X	X	X	X	X	X	X	X	X	X

X - indicates member attended meeting. * - indicates alternate member attended meeting. Crossed out box indicates member is not a Board Member.

BOARD OF DIRECTORS ATTENDANCE ROSTER – 2006

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Robert Christman	X	X	X	X	X	X	X	X	X	X	X	X
Paul Eaton	X	X	X	*	X	X	X	X	X	X	X	
Rebecca Valentine	X	X	X	X	X	X	X	X	X	X	X	X
Alan Wapner	X	X	X		X	X	X	X	X	X	X	
Diane Williams	X	X	X	X	X	X	X	X	X	X		X
Pat Gilbreath	X	X	X	X	X		X	X	X	X	X	X
Grace Vargas	X	X	X	X		X	X	X	X	X	X	X
Judith Valles	X	X	X	X	X	X	X	X	X	X	X	X
Patrick Morris	X	X	X	X	X	X	X		X	X	X	X
Kevin Cole	X	X	X			X	X		X			X
John Pomierski	X		X	X	X	X		X	X			X
Mike Rothschild	X	X	X	X	X	X	X	X	X	X	X	X
Dick Riddell	X	X	X	X	X	X	X	X	X	X	X	X
Paul Cook	X	X	X	X	X	X	*	X	X	X	X	*
Michael Perovich Ex-Official Member	X	*	X	*	X	X	X	*	X	X	X	X

X - indicates member attended meeting. * - indicates alternate member attended meeting. Crossed out box indicates member is not a Board Member.

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 3

Date: June 6, 2007

Subject: Procurement Report for April 2007

Recommendation: * Receive Monthly Procurement Report.

Background: The Board of Directors approved the Contracting and Procurement Policy (Policy No. 11000) on January 3, 1997. The Executive Director, or his designee, is authorized to approve Purchase Orders up to an amount of \$25,000. All procurements for supplies and services approved by the Executive Director, or his designee, in excess of \$5,000 shall be routinely reported to the Administrative Committee and to the Board of Directors.

There were no purchase orders in excess of \$5,000 to be reported to the Board of Directors for the month of April 2007.

Financial Impact: This item imposes no impact on the FY 2006/2007 Budget. Presentation of the monthly procurement report will demonstrate compliance with the Contracting and Procurement Policy (Policy No. 11000).

Reviewed By: Due to lack of a quorum at the Administrative Committee on May 9, 2007 this item has not received previous policy committee review. *Meeting chaired by Lawrence Dale*

Responsible Staff: Terrence J. McGuire, Chief Financial Officer

BRD0706a-tjm.doc
ISF07

Approved
Board of Directors

Date: _____

Moved: _____ *Second:* _____

In Favor: _____ *Opposed:* _____ *Abstained:* _____

Witnessed: _____

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
- San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 4

Date: June 6, 2007

Subject: Amendment to the SANBAG Fiscal Year 2008-2012 Passenger Rail Short Range Transit Plan (SRTP)

Recommendation:* Approve Amendment to the SANBAG Fiscal Year 2008-2012 Passenger Rail SRTP to provide \$3.0 million of Additional Funding for the Purchase of Option Passenger Cars for Metrolink, as identified in the Financial Impact Section.

Background: An amendment to the Fiscal Year 2008-2012 Passenger Rail SRTP is necessary to add \$3.0 million for the Metrolink option to purchase additional passenger cars. This is a project that had been previously approved in the prior SRTP for Fiscal Year 2007/2008 and was inadvertently omitted for from the most recently developed plan. Approval of this amendment will increase the total contribution for option cars to \$8.5 million.

This amendment will also require an increase of \$3.0 million in the proposed Fiscal Year 2007/2008 Task 37908000 – Commuter Rail Capital Expenses Budget, bringing it to a new total of \$8,264,303.

Financial Impact: This item is not consistent with the proposed Fiscal Year 2007/2008 Budget. As noted above, an increase of \$3.0 million in Task 37908000 – Commuter Rail Capital Expenses will be required. The additional funding will increase the task budget authority to \$8,264,303. The funding sources will be \$1.5 million in Rail Asset Revenue and \$1.5 million in State Transit Assistance Funds (STAF).

*

Approved
Board of Directors

Date: _____

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: _____

Board Agenda Item
June 6, 2007
Page 2

Reviewed By: This item was reviewed by the Commuter Rail Committee on May 24, 2007 and unanimously recommended for approval. *(Meeting chaired by Patricia Gilbreath)*

Responsible Staff: Michael Bair, Director of Transit and Rail Programs

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 5

Date: June 6, 2007

Subject: Financial Commitment to the Southern California Regional Rail Authority (SCRRA) based upon the SCRRA Fiscal Year 2007/2008 Preliminary Budget

- Recommendation:***
1. Approve the Fiscal Year 2007/2008 operating assistance financial contribution to the SCRRA in the amount of \$6,801,600 from the Valley Local Transportation Fund (LTF) Apportionment as identified in the Financial Impact Section.
 2. Approve the Fiscal Year 2007/2008 capital assistance financial contribution to the SCRRA in the amount of \$11,810,116 as identified in the Financial Impact Section.

Background: The Joint Powers Agreement forming the Southern California Regional Rail Authority (SCRRA) requires that a preliminary Budget be presented to the member agencies by May 1st of each year. On April 27th the SCRRA Board authorized the release of the Fiscal Year 2007/2008 Preliminary Budget (copies have been included with the agenda). Each member agency must approve its contribution to the budget before the adoption of a Final Budget by the SCRRA Board no later than June 30th.

*

*Approved
Board of Directors*

Date: _____

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: _____

SCRRA Fiscal Year 2007/2008 Preliminary Budget Highlights:

The SCRRA Fiscal Year 2007/2008 Preliminary Budget of \$582.6 million is comprised of an Operating Budget of \$145.1 million and a Capital Budget of \$437.5 million.

The Preliminary Operating Budget of \$145.1 million reflects a \$10.3 million increase (7.7%) over the Fiscal Year 2006/2007 Final Budget. A portion of this increase is related to the increase in weekend service on the Antelope Valley (including new service on Sundays) and San Bernardino Lines. The San Bernardino Line will see an increase of two trains on Sundays. Due to the significant constraints on equipment availability, no new weekday service is currently planned.

The Preliminary Budget anticipates the SCRRA Board's approval of the continuation of 10-year phase-in of the distance-based fare structure approved in 2004. Under that phase-in process, the average fare increase would be 3.5% each year with no station-pair fare increasing by more than 8.5%. As a result, fare revenue is expected to increase by \$7.8 million (13.3%) for a total of \$67.2 million. Other revenues (dispatch and maintenance of way) received from the two railroads operating over member agency rights of way will total \$14 million. The forecasted increase in these revenues will cover 78% of the total increase in operating costs and comprise 56% of the total operating revenue.

Fiscal Year 2007/2008 will be the first year that the agreed upon formula for allocating agency costs to the member agencies is in effect. SANBAG's share of train operations and services, maintenance-of-way, administration and services, and insurance for next year is \$17,716,300. Revenues used to offset those expenses, including fare revenue and revenues received for dispatching, maintenance and other operations, will total \$10,914,700. As a result of the formula change, SANBAG's contribution for the next fiscal year is \$6,801,600 or \$50,800 less than the current fiscal year. The funding source will be Valley Local Transportation Funds (LTF).

The Preliminary Capital Budget of \$437.5 million is comprised of two components; rehabilitation and renovation and new capital. The rehabilitation/renovation portion totals \$60.0 million of which \$28.5 million is for new projects. The new capital portion totals \$377.5 million of which \$375.4 million is from prior years – the bulk of which is the purchase of rolling stock (\$203.4 million). The Preliminary Capital Budget Fiscal Year 2007-08 Project

Authorization incorrectly identifies \$1.788 million for sealed corridor work in San Bernardino County. The correct amount should be \$500,000. The \$1.788 million will be used to install fiber-optic conduit from Pomona to Rialto. Also included in the new projects listing is SANBAG's annual contribution to the rolling stock replacement fund. Staff will work with SCRRA to insure consistency in project description and amounts. SANBAG has requested that \$3.0 million be added to the Rolling Stock Procurement Project instead of the \$2.69 million identified in the Preliminary Capital Budget.

SANBAG's contribution to the renovation/rehabilitation budget will be \$3,357,516; comprised of \$2,730,813 in Federal Transit Act (FTA) Section 5309 Rail Modernization and \$626,703 in State Transit Assistance Fund (STAF) revenue. SANBAG's contribution to the new capital budget will be \$5,603,600; comprised of \$1,430,400 in FTA Section 5307 Fixed Guideway, \$400,000 in FTA Section 5309 Rail Modernization, \$2,173,200 in STAF, \$1,500,000 in Rail Asset and \$100,000 in Valley LTF revenue. SCRRA will be the applicant for all FTA funds, so only the LTF and STAF revenue is reflected in the SANBAG Budget.

While not considered part of the SCRRA Capital Budget, SCRRA will be the applicant for the additional \$2,849,000 in RIP funds the Board approved for the Rancho Cucamonga Pedestrian Undercrossing. This would increase the total authorized level of capital funding for SCRRA to \$11,810,116.

Financial Impact: The FTA funds required are consistent with the estimated apportionment of the funds to the San Bernardino Valley. As noted above, the FTA and RIP funds will be applied for by SCRRA and will not pass through the agency budget. However, the local funds needed for operating (\$6,801,600 in LTF) and capital (\$2,799,903 in STAF, \$1,500,000 in Rail Asset and \$100,000 LTF) will pass through the agency budget and are consistent with the proposed Tasks 37708000 – Commuter Rail Operating Expenses and 37908000 – Commuter Rail Capital Expenses as amended in the previous agenda item.

Reviewed By: This item was reviewed by the Commuter Rail Committee on May 24, 2007 and unanimously recommended for approval. *(Meeting chaired by Patricia Gilbreath)*

Responsible Staff: Michael Bair, Director of Transit and Rail Programs

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 6

Date: June 6, 2007

Subject: Amendment to Agreement 04-040 with the City of San Bernardino

Recommendation:*

1. Approve Amendment No. 5 to Cooperative Agreement 04-040 with the City of San Bernardino increasing the local match funding for the construction of a multi-level parking structure at the San Bernardino Metrolink station in the amount of \$3,500,000 for a new contract authority of \$5,543,074; and
2. Approve Amendment to Task Budget 37907000 - Commuter Rail Capital Expenses, increasing the budget authority by \$3,500,000 for a new total of \$5,878,775 as identified in the Financial Impact Section.

Background: In December 2003 the Board approved Cooperative Agreement 04-040 with the City of San Bernardino. The original agreement established the roles and responsibilities for the San Bernardino Metrolink station maintenance and security and the rehabilitation and use of the historic San Bernardino Santa Fe Depot.

In March 2004 the Board approved Amendment No. 1 to Cooperative Agreement 04-040 which increased the Agency's financial contribution toward the depot rehabilitation by \$160,000 for a new total of \$1,118,159.

In September 2004 the Board approved Amendment No. 2 to Cooperative Agreement 04-040 which changed the SANBAG address for serving notice to the depot and revised the method by which the two parties pay for Depot Common Area and Non-Leased Space Expenses. There was no change in the contract authority amount.

*

Approved
Board of Directors

Date: _____

Moved: _____ *Second:* _____

In Favor: _____ *Opposed:* _____ *Abstained:* _____

Witnessed: _____

In October 2005 the Board approved Amendment No. 3 to Cooperative Agreement 04-040 which established the roles and responsibilities for the construction of a temporary parking lot and a multi-level parking structure at the San Bernardino Metrolink station. This amendment included the Agency's provision of \$711,140 in local matching funds for the \$5,488,860 in Congestion Mitigation and Air Quality (CMAQ) funds previously approved by the Board for the parking structure project. Amendment No. 3 increased the contract authority to \$1,829,299.

Also in October 2005 the Board approved an additional allocation of \$1,650,000 in CMAQ funds for the San Bernardino Metrolink station parking structure project, but at that time no additional local match could be provided.

In August 2006 the Board approved Amendment No. 4 that provided an additional \$213,775 in LTF Rail revenues as the local match for the additional CMAQ funding in the amount that was granted in October 2005. The total budget for the multi-level parking structure was \$8,063,775 (\$7,138,860 CMAQ and \$924,915 LTF Rail).

Amendment No 5 is required primarily to reflect the recent increase in construction materials, but it also includes additional cost related to the construction of a replacement storm drain and retaining wall adjacent to the Mount Vernon Viaduct. Including a 10% contingency, the total project cost is estimated to be \$11,563,775. The additional \$3,500,000 is being made available from Rail Asset Revenues.

Financial Impact: Amendment No. 5 to Cooperative Agreement 04-040 is not consistent with the Fiscal Year 2006/2007 Budget. An amendment to Task 37907000 – Commuter Rail Capital Expenses increasing the budget authority by \$3,500,000 in Rail Asset Revenue for a new total of \$5,878,775 is necessary. Amendment No. 5 increases the agency's financial contribution toward the parking structure by \$3,500,000 for a new total of \$4,424,915 and increases to total contract authority (including funds previously expended on the depot renovation) to \$5,543,074.

Reviewed By: This item was reviewed by the Commuter Rail Committee on May 24, 2007 and unanimously recommended for approval. (*Meeting chaired by Patricia Gilbreath*)

Responsible Staff: Michael Bair, Director of Transit and Rail Programs

SANBAG Contract No. 04-040-5

by and between

San Bernardino County Transportation Commission

and

City of San Bernardino

for

Assignment of roles and responsibilities for the design and construction of a temporary parking lot and a multi-level parking structure at the San Bernardino Metrolink Station**FOR ACCOUNTING PURPOSES ONLY**☒ Payable

Vendor Contract # _____

Retention:

☐ Original☐ Receivable

Vendor ID _____

☐ Yes _____ %
No☒ Amendment

Notes:

Original Contract: \$ 958,159Previous Amendments Total: \$ 1,084,915

Previous Amendments Contingency Total: \$ _____

Contingency Amount: \$ _____

Current Amendment: \$ 3,500,000

Current Amendment Contingency: \$ _____

Contingency Amount requires specific authorization by Task Manager prior to release.

Contract TOTAL → \$ 5,543,074

↓ Please include funding allocation for the original contract or the amendment.

<u>Task</u>	<u>Cost Code</u>	<u>Funding Sources</u>	<u>Grant ID</u>	<u>Amounts</u>
<u>37907000</u>	<u>5011</u>	<u>Rail Asset Revenue</u>	_____	<u>\$ 3,500,000</u>

Original Board Approved Contract Date: 12/3/03 Contract Start: 12/3/03 Contract End: OpenNew Amend. Approval (Board) Date: 6/6/07 Amend. Start: 6/6/07 Amend. End: Open**If this is a multi-year contract/amendment, please allocate budget authority among approved budget authority and future fiscal year(s)-unbudgeted obligations:**

Approved Budget Authority →	Fiscal Year: <u>2006/2007</u> \$ <u>3,500,000</u>	Future Fiscal Year(s) – Unbudgeted Obligation →	\$ _____
------------------------------------	--	--	----------

Is this consistent with the adopted budget? ☐ Yes ☒ No

If yes, which Task includes budget authority?

If no, has the budget amendment been submitted? ☒ Yes ☐ No**CONTRACT MANAGEMENT****Please mark an "X" next to all that apply:**☒ Intergovernmental ☐ Private ☐ Non-Local ☒ Local ☐ Partly LocalDisadvantaged Business Enterprise: ☐ No ☐ Yes _____ %Task Manager: **Michael Bair**Contract Manager: **Michael Bair**Michael Bair4-30-07

Task Manager Signature

Date

Michael Bair4-30-07

Contract Manager Signature

Date

Thomas McQuinn5/24/07

Chief Financial Officer Signature

Date

AMENDMENT NO. 5

TO COOPERATIVE AGREEMENT 04-040

between the

**SAN BERNARDINO COUNTY TRANSPORTATION COMMISSION
and**

CITY OF SAN BERNARDINO

THIS AMENDMENT NUMBER 5 to Cooperative Agreement 04-040 is hereby made and entered into and effective this 6th day of June, 2007, by and between the SAN BERNARDINO COUNTY TRANSPORTATION COMMISSION (hereinafter referred to as "SANBAG") and the CITY OF SAN BERNARDINO (hereinafter referred to as "CITY"), with regard to the San Bernardino Metrolink station and Santa Fe Depot located in the CITY.

WHEREAS, SANBAG and CITY previously entered into Cooperative Agreement 04-040 on December 3, 2003, specifying the roles and responsibilities for the provision of maintenance and security at the San Bernardino Metrolink station and the rehabilitation of the Santa Fe Depot; and

WHEREAS, in March 2004, SANBAG and CITY approved Amendment Number 1 to Cooperative Agreement 04-040 amending Exhibit "G" to reflect an increase in the SANBAG financial contribution for the rehabilitation of the Santa Fe Depot; and

WHEREAS, in September 2004, SANBAG and CITY approved Amendment Number 2 to Cooperative Agreement 04-040 changing the address for SANBAG and revising the timing in which SANBAG and CITY pay for Santa Fe Depot Common Area and Non-Leased Space Expenses; and

WHEREAS, in October 2005, SANBAG and CITY approved Amendment Number 3 to Cooperative Agreement 04-040 identifying the roles and responsibilities, including financial obligations, between SANBAG and CITY for the design and construction of a temporary parking lot and a multi-level parking structure at the San Bernardino Metrolink station; and

WHEREAS, in October 2005, the SANBAG Board approved an additional allocation of Congestion Mitigation and Air Quality (CMAQ) funds for the multi-level parking structure project; and

WHEREAS, in June 2006, the SANBAG Board approved additional CMAQ local match funds as part of the Fiscal Year 2006/2007 Budget; and

WHEREAS, in August 2006, the SANBAG Board approved an increase in local funds necessary to match the approved amount of CMAQ funds, resulting in a total project budget of \$8,063,775; and

WHEREAS, the CITY has completed the design of the parking structure to the 90% level and determined that additional funding will be necessary.

NOW, THEREFORE, it is agreed that Section 6.10 of Cooperative Agreement 04-040 is replaced as set forth below:

VI
COMMUTER RAIL STATION

6.10 Permanent Multi-Level Parking Structure Funding. Funding for the Permanent Multi-Level Parking Structure in the amount of \$11,563,775 (\$7,138,860 CMAQ, \$924,915 LTF Rail, and \$3,500,000 in Rail Asset Revenue) has been identified as being available. CITY shall be responsible for any and all actions required for the obligation and receipt of the \$7,138,860 in CMAQ funds approved for this project. Upon the execution of Amendment Number 3 SANBAG has provided CITY with \$103,230 as the local match for CMAQ funds approved for PS&E and environment clearance work. CITY shall provide a copy of authorization to proceed with construction with the remaining CMAQ funds to SANBAG. Within thirty (30) days of receipt of such authorization, SANBAG shall provide CITY with the remaining CMAQ local match of LTF Rail in the amount of \$821,685. The \$3,500,000 in Rail Asset Revenue shall be paid to CITY within thirty (30) days of receipt of a monthly invoice for construction management and construction expenses. CITY shall copy SANBAG on all requests for reimbursement of CMAQ funds. Upon project close-out, CITY shall provide an accounting of the funds used with any remaining local match funds advanced to CITY by SANBAG clearly identified. Within thirty (30) days of project close-out, CITY shall return to SANBAG any unspent local match funds.

All other terms and conditions contained in SANBAG Cooperative Agreement 04-040 as previously amended by Amendments 1, 2, and 3 shall remain in full force and effect.

IN WITNESS THEREOF, the authorized parties have signed below;

**SAN BERNARDINO COUNTY
TRANSPORTATION COMMISSION**

CITY OF SAN BERNARDINO

Dennis Hansberger
President

Patrick J. Morris
Mayor

Date: _____

Date: _____

Approved as to form:

Approved as to form:

Jean-Rene Basle
SANBAG Counsel

James F. Penman
City Attorney

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 7

Date: June 6, 2007

Subject: Memorandum of Understanding (MOU) among the Southern California Association of Governments, County Transportation Commissions and Municipal Transit Operators for the Federal Transit Administration (FTA) Large Urbanized Area Formula Grant Program

Recommendation:* Approve and authorize the Executive Director to sign MOU, Agreement C07229, among SCAG, the County Transportation Commissions and Municipal Transit Operators for the FTA Large Urbanized Area Formula Grant Program.

Background: The Southern California Association of Governments (SCAG) is the designated recipient for FTA Section 5307 Formula Funds apportioned to the Los Angeles-Long Beach-Santa Ana and Riverside-San Bernardino Urbanized Areas. SCAG is also the agency responsible for developing the Regional Transportation Plan (RTP) and Regional Transportation Improvement Program (RTIP). SANBAG, acting as the County Transportation Commission, is responsible for allocating the Section 5307 funds available to the San Bernardino Valley to eligible operators (Omnitrans and SCRRA) and approving projects utilizing those funds. The Commission is also responsible for insuring that the approved projects are included in the locally developed Transportation Improvement Program which are then recommended for inclusion in the RTIP. The transit operators are responsible identifying projects for which the Section 5307 funds will be used; formally applying for those funds in grants; and upon grant approval, completing those projects.

*

*Approved
Board of Directors*

Date: _____

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: _____

The Section 5307 Formula Fund Program contains a requirement that at least 1% of the funds apportioned shall be used for transit enhancement projects. Transit enhancement projects may include: historic preservation, rehabilitation and operation of historic mass transportation buildings, structures and facilities; bus shelters; landscaping and other scenic beautification, including benches, trash receptacles, and street lights; public art; pedestrian access and walkways; bicycle access, including bicycle storage facilities, installation of equipment for transporting bicycles on mass transportation vehicles; transit connections to parks within the recipient's service area; signage; and enhanced access for persons with disabilities to mass transportation.

The MOU identifies the roles and responsibilities of the various parties in complying with the 1% transit enhancement expenditure requirement.

Financial Impact: This item has no impact on the budget. The work effort performed in managing the Section 5307 Formula Program is included in Task 50107000 – Federal Transit Act Programming. The funding source is LTF-Planning.

Reviewed By: This item was reviewed by the Commuter Rail Committee on May 24, 2007 and unanimously recommended for approval. *(Meeting chaired by Patricia Gilbreath)*

Responsible Staff: Michael Bair, Director of Transit and Rail Programs
Beth Kranda, Transit Analyst

SANBAG Contract No. 07229

by and between

San Bernardino Associated Governments

and

Southern California Association of Governments and Omnitrans

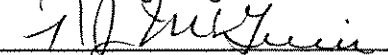
for

identifying roles and responsibilities for Section 5307 transit enhancement requirements

FOR ACCOUNTING PURPOSES ONLY				
<input type="checkbox"/> Payable	Vendor Contract # _____	Retention:	<input checked="" type="checkbox"/> Original	
<input type="checkbox"/> Receivable	Vendor ID _____	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Amendment	
Notes: This is a Memorandum of Understanding with no financial impact.				
Original Contract:	\$ 0	Previous Amendments Total:	\$ _____	
		Previous Amendments Contingency Total:	\$ _____	
Contingency Amount:	\$ _____	Current Amendment:	\$ _____	
		Current Amendment Contingency:	\$ _____	
Contingency Amount requires specific authorization by Task Manager prior to release.				
Contract TOTAL →			\$ 0	
Task	Cost Code	Funding Sources	Grant ID	Amounts
_____	_____	_____	_____	\$ _____
Original Board Approved Contract Date: 06/06/07		Contract Start: 06/07/07	Contract End: Open	
New Amend. Approval (Board) Date: _____		Amend. Start: _____	Amend. End: _____	
If this is a multi-year contract/amendment, please allocate budget authority among approved budget authority and future fiscal year(s)-unbudgeted obligations:				
Approved Budget Authority →	Fiscal Year: _____ \$ _____	Future Fiscal Year(s) – Unbudgeted Obligation →	\$ _____	
Is this consistent with the adopted budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
If yes, which Task includes budget authority? 50107000				
If no, has the budget amendment been submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No				
CONTRACT MANAGEMENT				
Please mark an "X" next to all that apply:				
<input checked="" type="checkbox"/> Intergovernmental	<input type="checkbox"/> Private	<input type="checkbox"/> Non-Local	<input type="checkbox"/> Local	<input type="checkbox"/> Partly Local
Disadvantaged Business Enterprise: <input type="checkbox"/> No <input type="checkbox"/> Yes _____%				
Task Manager: Michael Bair		Contract Manager: Michael Bair		

 5-2-07
Task Manager Signature Date

 5-2-07
Contract Manager Signature Date

 5/8/07
Chief Financial Officer Signature Date

Filename: C07229-mab

C07229-mab.doc

SANBAG Agreement C07229

MEMORANDUM OF UNDERSTANDING BETWEEN THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS, COUNTY TRANSPORTATION COMMISSIONS AND MUNICIPAL TRANSIT OPERATORS FOR THE LARGE URBANIZED AREA FORMULA GRANT PROGRAM

RECITALS

WHEREAS, the Southern California Association of Governments (SCAG) is a joint powers agency formed pursuant to Title 1, Division 7, Chapter 5 of the California Government Code (Section 6500 et seq.) and is the Metropolitan Planning Organization (MPO) recognized under 23 U.S.C. 134 and 49 U.S.C. 5303; and

WHEREAS, SCAG is responsible for developing Regional Transportation Plans and Regional Transportation Improvement Programs pursuant to 49 U.S.C. 5303 et seq., 23 U.S.C. 134 et seq., Cal Gov. Code Section 65080 et seq., Cal. Pub. Util. Code §130300 et seq., and corresponding Federal and State regulations and guidance; and

WHEREAS, pursuant to 49 U.S.C. §5307(a)(2), SCAG is the designated recipient of Federal Transit Agency (FTA) large urbanized area formula grants (hereinafter referred to as "5307 Program Funds") for the following large urbanized areas (UZAs) with populations of 200,000 or more, in the SCAG region: Los Angeles-Long Beach-Santa Ana, Riverside-San Bernardino, Indio-Cathedral City-Palm Springs, Lancaster-Palmdale, and Temecula-Murrieta; and

WHEREAS, the County Transportation Commissions (CTCs) are responsible for developing the short-range Transportation Improvement Program (TIP) in coordination with SCAG and the municipal transit operators in Los Angeles County, pursuant to Pub. Util. Code Section 130303 et seq., and to submit their TIPs to SCAG for recommended inclusion in the Regional Transportation Improvement Program (RTIP); and

WHEREAS, applicants for 5307 Program Funds include the following transit operators in the region: Orange County Transportation Authority (OCTA), Los Angeles County Metropolitan Transportation Authority (Metro), Omnitrans, Antelope Valley Transit, City of Arcadia, City of Claremont, City of Commerce, City of Culver City, Long Beach Public Transportation Corporation, City of La Mirada, City of Los Angeles Department of Transportation, City of Santa Monica, City of Santa Clarita, Foothill Transit, Gardena Municipal Bus Lines, City of Montebello, City of Norwalk, City of Torrance, Redondo Beach Wave, Riverside Transit Agency, SunLine Transit Agency, City of Corona, and City of Riverside, and the Southern California Regional Rail Authority (hereinafter referred to as "Applicants"); and

WHEREAS, OCTA, Metro, San Bernardino Associated Governments (SANBAG), and Riverside County Transportation Commission (RCTC), shall be responsible for allocating 5307 Program Funds, including identifying and programming projects in their

short-range TIPs submitted to SCAG and recommended for inclusion in the RTIP, to meet the federal transit enhancement requirements for large UZAs in their respective planning boundaries, and in accordance with the transportation improvement programming process and applicable Federal and State regulations and guidance; and

WHEREAS, SCAG intends to enter into this Memorandum of Understanding ("Agreement") with each Applicant, SANBAG, and RCTC, in order to clarify the roles and responsibilities of all parties with regard to implementation of the 5307 Program.

NOW, THEREFORE IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS PROVIDED FOR HEREIN, SCAG, APPLICANTS, SANBAG, AND RCTC HEREBY AGREE AS FOLLOWS:

Section 1

1.1 Roles and Responsibilities of the County Transportation Commissions. OCTA, Metro, SANBAG, and RCTC, shall be responsible for allocating 5307 Program Funds which includes identifying and programming projects in their short-range TIPs and any updates submitted to SCAG and recommended for inclusion in the RTIP, to meet the federal transit enhancement requirements of 49 U.S.C. §5307(d)(1)(K), for large UZAs in their respective planning boundaries, and in accordance with the transportation improvement programming process under 49 U.S.C. §5303(j), 23 U.S.C. §134(j), Cal. Gov. Code §65082, Cal. Pub. Util. Code §130300 et seq., and applicable Federal and State regulations and guidance. Additionally, upon annual approval by each CTC of transit enhancement projects, each CTC shall submit to SCAG a list of such projects.

- a. By signing this Agreement, OCTA, Metro, SANBAG and RCTC each certify that it shall comply with 49 U.S.C. §5307(d)(1)(K), to the same extent as required by SCAG as the designated recipient of 5307 Program Funds, for large UZAs in their respective planning boundaries, and shall submit to SCAG any documentation requested by SCAG to assure the validity of such certification.

1.2 Role of SCAG. SCAG is responsible for development and approval of the RTIP. SCAG will prepare an MPO concurrence letter for approval of the 5307 Program grant for each Applicant, which shall be submitted to FTA during the application process, contingent upon the Applicant signing this Agreement, and further contingent upon SCAG's determination that the Applicant has included the required transit enhancement projects in its TIP submittals to SCAG in compliance with 49 U.S.C. §5307(d)(1)(K).

1.3 Annual Certifications and Assurances Regarding the 5307 Program. By signing this Agreement, each Applicant certifies that it shall comply with the applicable Annual Certifications and Assurances for the FTA 5307 Program (published

annually in the Federal Register), and agrees to forward to SCAG a signed copy of its Certifications and Assurances form each year prior to the time the Applicant receives its first FTA section 5307 grant award for the year.

- 1.4 Documentation. Each Applicant shall submit to SCAG any documentation requested by SCAG to assure the validity of all above certifications and assurances made by the Applicant.
- 1.5 Annual Transit Enhancement Reports. Each Applicant shall submit to SCAG an annual report, including an electronic version of the September 30th quarterly progress report filed with the FTA that contains the projects funded with 5307 Transit Enhancement funds as required under 49 U.S.C. § 5307(d)(1)(K) ("Annual Report").
 - a. The Annual Report shall contain the following information, and any additional information as may be required by SCAG or FTA:
 - 1) Name of grantee(s) expending the enhancement funds;
 - 2) UZA name and number for which the TE funds are being reported; and
 - 3) A listing of the FTA grant number(s) being reported, with their respective project budget line item (ALI Codes), project category, approved FTA amount, and description of the TE-funded projects.
 - b.. By October 30th of each year, the Annual Reports shall be submitted to the attention of Rosemary Ayala (or other person identified by SCAG), SCAG Lead Regional Planner.. SCAG shall promptly notify all parties in the event of a change in the person identified in this paragraph as the recipient of the Annual Reports. Upon receipt of the Annual Reports from each Applicant, SCAG shall submit such reports to FTA.

Section 2

General Provisions

- 2.1 Term of Agreement: This Agreement shall be effective as to each party on the date such party executes this Agreement, and continues in full force unless terminated in accordance with Section 2.7.
- 2.2 Drafting: This Agreement has been prepared by all parties and has been reviewed and endorsed by each.
- 2.3 Amendments: This Agreement may be amended only by the execution by all parties of a written amendment.

- 2.4 Jurisdiction and Venue: This Agreement shall be deemed an Agreement under the laws of the State of California, and for all purposes shall be interpreted in accordance with such laws. All parties hereby agree and consent to the exclusive jurisdiction of the courts of the State of California and that the venue of any action brought hereunder shall be in Los Angeles County, California.
- 2.5 Non-assignment. No party may assign this Agreement, or any part thereof, without the written consent of each party to this Agreement.
- 2.6 Indemnity. Each Applicant, RCTC and SANBAG agree to indemnify, defend and hold harmless SCAG, and its respective officers, agents, and employees from any and all claims, demands, costs, or liability arising from or connected with intentional or negligent acts, errors or omissions, or any violations of law (including non-compliance with Certifications and Assurances contained herein) attributable only to performance of the responsibilities as set forth in this MOU by the indemnifying party (Indemnitor) or its officers, agents, employees, contractors and subcontractors under this MOU, except to the extent caused by the negligence or willful misconduct of SCAG.
- 2.7 Withdrawal and Termination.
- a. Any party may withdraw from this Agreement upon thirty (30) days written notice to each party, providing that the notice of withdrawal set forth the effective date of withdrawal and the reason for withdrawal. Additionally, the notice of withdrawal shall provide that the parties during the period prior to the effective date of withdrawal meet to try to resolve any dispute, if applicable. In the event that the withdrawal is for cause, the withdrawal shall not be effective if the party cures the default in its performance within the thirty day period.
 - b. SCAG shall notify FTA of the withdrawal from this Agreement of any Applicant, and shall not be obligated to administer 5307 Program Funds for any Applicant which is not a party to this Agreement.
 - c. SCAG may terminate this Agreement at any time upon thirty (30) days written notice to each party, providing that the notice of termination sets forth the effective date of termination.
- 2.8 Notice. Any notice or notices required or permitted to be given pursuant to this Agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested, to the names and addresses attached as "Exhibit A."
- 2.9 Counterparts. This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute one instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the dates set forth below.

The Southern California Association of Governments

By: _____
Mark Pisano
Executive Director

Date: _____

Approved as to Form:

Karen Tachiki
Chief Legal Counsel

Date: _____

San Bernardino Association of Governments

By: _____
Tony Grasso
Executive Director

Date: _____

Approved as to Form:

Jean-Rene Basle
SANBAG Counsel

Date: _____

Omnitrans

By: _____ Date: _____
Durand Rall
General Manager

Approved as to Form:

_____ Date: _____

Southern California Regional Rail Authority

By: _____
David R. Solow
Chief Executive Officer

Date: _____

Approved as to Form:

_____ Date: _____

DISCUSSION ITEMS

Minute Action

AGENDA ITEM: 8

Date: June 6, 2007

Subject: Election of SANBAG Officers for 2007/2008

Recommendation:* Conduct election for President and Vice President of the SANBAG Board of Directors for 2007/2008.

Background: In accordance with the SANBAG Bylaws, the Board of Directors annually elects officers of the organization. This item provides for the election of officers for 2007/2008. Section B of the SANBAG Bylaws indicates:

The Office of President shall alternate annually between county representatives and city representatives. In years when the President is a county representative, the Vice President shall be a city representative and vice versa.

SANBAG Policy No. 10002 stipulates that the SANBAG Vice President shall serve as Chair of the Administrative Committee.

An informal practice has been established which rotates the city office holders among West Valley, East Valley, and Mountain/Desert city members; however, this informal practice will have no bearing on the June 2007 election. A chronology of officers is attached to this agenda item for information. New officers will take office at the July Board of Directors and Administrative Committee meeting.

*

*Approved
 Board of Directors*

Date:

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed:

Financial Impact: This item has no financial impact on the SANBAG budget. Staff activities related to officer elections are consistent with the adopted budget, Task 60107000.

Reviewed By: The Board of Directors set the date for election of officers at the May 2007 meeting.

Responsible Staff: Deborah Robinson Barmack
Director of Management Services

SANBAG Chronology of Officers

List of Officers who have served on the SANBAG Board of Directors from 1973 to the present.

Term	President	Vice President
Jan. 2007-Dec. 2007	Dennis Hansberger Board of Supervisors	Lawrence Dale City of Barstow
July 2006-Dec. 2006	Dennis Hansberger Board of Supervisors	James Lindley City of Hesperia
2005-2006	Kelly Chastain City of Colton	Dennis Hansberger Board of Supervisors
2004-2005	Paul Biane Board of Supervisors	Kelly Chastain City of Colton
2003-2004	Bill Alexander City of Rancho Cucamonga	Paul Biane Board of Supervisors
2002-2003	Bill Postmus Board of Supervisors	Bill Alexander City of Rancho Cucamonga
2001-2002	Jim Bagley City of Twentynine Palms	Bill Postmus Board of Supervisors
2000-2001	Dennis Hansberger Board of Supervisors	Jim Bagley City of Twentynine Palms
1999-2000	Robert Christman City of Loma Linda	Dennis Hansberger Board of Supervisors
1998-1999	Kathy A. Davis Board of Supervisors	Robert Christman City of Loma Linda
1997-1998	David Eshleman City of Fontana	Kathy A. Davis Board of Supervisors
1996-1997	Jon Mikels Board of Supervisors	David Eshleman City of Fontana
1995-1996	Jim Busby City of Victorville	Jon Mikels Board of Supervisors
1994-1995	Jerry Eaves Board of Supervisors	Jim Busby City of Victorville
1993-1994	Laurie Tully-Payne City of Highland	Jerry Eaves Board of Supervisors
1992-1993	Barbara Cram Riordan Board of Supervisors	Laurie Tully-Payne City of Highland

SANBAG Chronology of Officers (Continued)

1991-1992	Larry Rhinehart City of Montclair	Robert Hammock Board of Supervisors
1990-1991	Marsha Turoci Board of Supervisors	Larry Rhinehart City of Montclair
1990-1991	A.W. Bill Speyers City of Big Bear Lake	Marsha Turoci Board of Supervisors
1989-1990	Larry Walker Board of Supervisors	A.W. Bill Speyers City of Big Bear Lake
1988-1989	Elmer Digneo City of Loma Linda	Larry Walker Board of Supervisors
1987-1988	Jon Mikels Board of Supervisors	Elmer Digneo City of Loma Linda
1986-1987	Frank Carpenter City of Upland	Jon Mikels Board of Supervisors
1985-1986	Barbara Cram Riordan Board of Supervisors	Jon Mikels City of Rancho Cucamonga
1984-1985	Edward Dondelinger City of Adelanto	Barbara Cram Riordan Board of Supervisors
1983-1984	David McKenna Board of Supervisors	Edward Dondelinger City of Adelanto
1982-1983	John Longville City of Rialto	David McKenna Board of Supervisors
1981-1982	Cal McElwain Board of Supervisors	John Longville City of Rialto
1980-1981	Homer Briggs City of Ontario	Cal McElwain Board of Supervisors
1979-1980	Robert Hammock Board of Supervisors	Homer Briggs City of Ontario
1978-1979	Chresten Knudsen City of Redlands	Joe Kamansky Board of Supervisors
1977-1978	Robert Townsend Board of Supervisors	George Goldsmith City of Barstow
1976-1977	Eileen Carter City of Chino	Robert Townsend Board of Supervisors
1975-1976	James Mayfield Board of Supervisors	Jack Cummings City of Redlands
1974-1975	John McCarthy City of Upland	James Mayfield Board of Supervisors
1973-1974	Nancy Smith Board of Supervisors	John McCarthy City of Upland

Minute Action

AGENDA ITEM: 9

Date: June 6, 2007

Subject: Notice of Presidential Appointments and Committee Vacancy

- Recommendation:***
1. Note that the SANBAG President has made the following appointments:
 - Mayor Robert Christman, Loma Linda; Mayor Lawrence Dale, Barstow; and Mayor Pro Tem Patricia Gilbreath have been appointed to serve on the SANBAG Debt Financing Ad Hoc Committee.
 - Council Member Bea Cortes, Grand Terrace, has been appointed to serve on the SANBAG Commuter Rail Committee for a term to expire December 31, 2008.
 2. Note an existing vacancy on the SANBAG Commuter Rail Committee and on State Route 91 Advisory Committee for a SANBAG ex-officio member.

Background: In accordance with SANBAG Policy 10001, the SANBAG President is authorized to appoint members of the Board of Directors to the SANBAG Commuter Rail Committee. All Presidential appointments are announced at the SANBAG Board of Directors meeting immediately following the appointments for the purpose of advising the Board of Directors of the status of SANBAG committee membership and representation.

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Approved
Board of Directors

Date: _____

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: _____

Council Member Bea Cortes has been appointed to serve on the Commuter Rail Committee. With this appointment, eight of the nine seats on the Commuter Rail Committee are filled and one vacancy exists. The SANBAG Commuter Rail Committee provides policy guidance and recommendations to the Board of Directors and Southern California Regional Rail Authority delegates with respect to commuter rail service in San Bernardino County. Any member of the Board of Directors from the San Bernardino Valley area who is interested in serving on the Commuter Rail Committee should indicate their interest to the SANBAG President or SANBAG staff.

At the January 2007 meeting, the Board of Directors approved authority for the SANBAG President to appoint members of the Board of Directors to serve on a SANBAG Debt Financing Ad Hoc Committee. Three members of the Board were appointed to serve on this committee: Mayor Robert Christman, Loma Linda; Mayor Lawrence Dale, Barstow; and Mayor Pro Tem Patricia Gilbreath, Redlands.

A vacancy also currently exists for a member of the SANBAG Board to serve on the State Route 91 Advisory Committee as an ex-officio member representing SANBAG. The Committee reviews issues and makes recommendations to Orange County Transportation Authority regarding the transportation facilities acquired, including tolls imposed, operations, maintenance, use of toll revenues, and improvements in the area of SR 91 between I-15 and SR 55, including the identification and siting of alternate highways.

The item serves to comply with SANBAG policy relative to announcement of appointments and opportunities to serve on SANBAG committees.

Financial Impact: This item has no financial impact on the FY 06/07 budget.

Reviewed By: This item has had no prior policy committee review. All appointments and opportunities to serve on SANBAG committees are announced at Board of Directors meetings.

Responsible Staff: Deborah Robinson Barmack
Director of Management Services

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
- San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 10

Date: June 6, 2007

Subject: Adoption of the SANBAG 2007/2008 Budget

Recommendation:*

1. Conduct the Public Hearing on the Proposed 2007/2008 SANBAG Budget.
2. Adopt the SANBAG Fiscal Year 2007/2008 Budget with the following amendment:
3. Amend Task No. 37908000, Commuter Rail Capital Expenses, to increase the task amount by \$3.0 million from \$5,264,303 to \$8,264,303.

Background: The SANBAG 2007/2008 proposed budget has been developed in accordance with the schedule adopted by the Board of Directors. The proposed budget document was distributed to the members of the Board of Directors at the May 2, 2007 meeting. On May 9, 2007, a Board Budget Workshop was scheduled in conjunction with the Administrative Committee meeting; however, due to loss of a quorum, the workshop did not take place.

Task level budget development has been completed relative to all of the activities to be included in the FY 2007/2008 budget. SANBAG's budget process is structured to provide for the maximum level of input from SANBAG policy committees. Each policy committee has reviewed the tasks that relate to the functional areas of committee oversight and each task has been reviewed by **at least one** of the SANBAG policy committees.

Approved
Board of Directors

Date: _____

Moved: _____ *Second:* _____

In Favor: _____ *Opposed:* _____ *Abstained:* _____

Witnessed: _____

SANBAG's budget process began with a review of the Board of Directors direction as it relates to short term goals and how it integrates with long term goals and objectives. Simultaneous with this review, staff analyzes available resources.

SANBAG develops a program based budget which is adopted with funding source detail. The modified accrual basis (where revenues are recognized when received and available to meet current year obligations) is the basis for the FY 2007/2008 Budget. The Budget Summary shows the anticipated revenues and expenditures for new activity for the upcoming fiscal year.

One amendment to the proposed budget for FY 2007/2008 is being requested. On May 24, 2007, the Commuter Rail Committee approved an increase of \$3.0 million for 2007/2008 Budget Task 37908000 – Commuter Rail Capital Expenses. The funding was inadvertently omitted from the most recently developed Fiscal Year 2008-2012 Passenger Rail SRTP for the Metrolink option to purchase additional passenger cars

Financial Impact: The 2007/2008 SANBAG Budget, with recommended amendment activity, totals \$308,818,572 and establishes the financial, staffing, and work product authority for the agency activities during the coming fiscal year.

Reviewed By: All five of the SANBAG policy committees have reviewed task descriptions and budgets for activities under their purview at committee meetings in March and April. The Administrative Committee reviewed the full budget at a program level at the April 11, 2007 Administrative Committee meeting. There was no budget workshop or a recommendation/final Administrative Committee review at the May 9, 2007 Administrative Committee meeting due to lack of a quorum. Due to time constraints it is being presented directly to the Board of Directors for discussion. (*Meeting chaired by Lawrence Dale*)

Responsible Staff: Tony Grasso, Executive Director
Terrence J. McGuire, Chief Financial Officer

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 11

Date: June 6, 2007

Subject: Amendment to Budget Task 51307000 – Measure I Valley E & D

Recommendation:* Approve amendment to Budget Task 51307000 – Measure I Valley E & D, increasing the budget authority by \$70,000 for a new total of \$6,839,571 as identified in the Financial Impact Section.

Background: In June 2006, the Omnitrans Board approved a \$0.10 increase in the fixed route base cash fare, raising it from \$1.15 to \$1.25. This fare increase would have resulted in a \$0.05 increase in the cash fare for elderly individuals and individuals with disabilities, but the Omnitrans Board action included seeking an increase of \$0.05 in Measure I cash fare subsidy.

The Omnitrans Board action occurred during the same month that the SANBAG Board approved the Fiscal Year 2006/2007 budget. The adopted task budget included an estimate of \$256,896 in fixed route, Omnalink and Access fare subsidy and \$6,493,904 in Access service subsidy for a total of \$6,750,800.

With the second quarter invoice from Omnitrans, the amount of Measure I fare subsidy is tracking slightly higher than anticipated in the SANBAG budget. Therefore, staff is recommending amending the Task Budget 51307000 by increasing the budget authority in the amount of \$70,000 for a new total of \$6,839,571.

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*Approved
Board of Directors*

Date: _____

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: _____

Financial Impact: Approval of this item will increase the budget authority of Task 51307000 – Valley Measure I E & D by \$70,000 for a new total of \$6,839,571. The total actual/planned budget, including encumbrances, will increase to \$7,383,700. The additional funding will be provided from the available Valley Measure I E & D unrestricted fund balance.

Reviewed By: Due to lack of a quorum at the Administrative Committee on May 9, 2007, this item has not received previous policy committee review. Due to time constraints it is being presented directly to the Board of Directors for discussion. (*Meeting chaired by Lawrence Dale*)

Responsible Staff: Michael Bair, Director of Transit and Rail Programs
Victoria Baker, Senior Transit Analyst

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
- San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 12

Date: June 6, 2007

Subject: Amendment to Contract 06-012 with Arthur Bauer & Associates for conducting the Transportation Development Act (TDA) Triennial Performance Audits of the County Transportation Commission and Six Transit Operators/Claimants

Recommendation:* Approve Amendment Number 2 to Contract 06-012 with Arthur Bauer & Associates, extending the time of performance to June 15, 2007.

Background: In July 2006 the Board approved Amendment Number 1 to Contract 06-012 amending the scope of work to include the development of cost allocation plans that would allow Omnitrans to recover certain administrative expenses associated with managing discretionary grants for subgrantees, charge direct and indirect expenses associated with managing their own capital grants, and allocating operating expenses between the various types of transit services either provided directly or by contract. Amendment Number 1 increased the contract authority by \$21,315 for a new total of \$127,315 and extended the time of performance to March 7, 2007.

The final products, Omnitrans Cost Allocation Plan and Omnitrans Modal Cost Allocation Plan, were presented to the Omnitrans Administrative and Finance Committee on March 12, 2007. The Omnitrans Board approved both plans on April 4, 2007. The Omnitrans Cost Allocation Plan, using Fiscal Year 2005/2006 audited expenses, establishes a firm indirect ceiling of 3.78% of direct costs charged to federally funded capital grants. The Omnitrans Modal Cost Allocation Plan provides a methodology for better allocating departmental costs to each

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Approved
Board of Directors

Date: _____

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: _____

mode of service. Using Fiscal Year 2005/2006 audited financial data the modal cost allocation would have shifted approximately \$1.4 million in cost from the fixed route mode to the Access mode.

Amendment Number 2 simply extends the time of performance to June 15, 2007 so that final invoices can be processed. The amendment does not change the total contract authority amount.

Financial Impact: This item is consistent with the adopted budgeted. Funding for this work is provided under Task 50207000 – TDA Administration. The funding source is LTF – Administration.

Reviewed By: Due to lack of a quorum at the Administrative Committee on May 9, 2007, this item has not received previous policy committee review. Due to time constraints it is being presented directly to the Board of Directors for discussion. (*Meeting chaired by Lawrence Dale*)

Responsible Staff: Michael Bair, Director of Transit and Rail Programs
Victoria Baker, Senior Transit Analyst

SANBAG Contract No. 06-012-2

by and between

San Bernardino Associated Governments

and

Arthur Bauer & Associates, Inc.

for

Conduction the Transportation Development Act Triennial Performance Audit for the County
Transportation Commission, MBTA, MARTA, Omnitrans, VVTA & the Cities of Barstow &
Needles

FOR ACCOUNTING PURPOSES ONLY

<input checked="" type="checkbox"/> Payable <input type="checkbox"/> Receivable	Vendor Contract # _____	Retention: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Original <input checked="" type="checkbox"/> Amendment
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Notes: This Amendment extends the time of performance to June 15, 2007.

Original Contract:	\$ <u>106,000.00</u>	Previous Amendments Total:	\$ <u>21,315.00</u>
		Previous Amendments Contingency Total:	\$ _____
Contingency Amount:	\$ _____	Current Amendment:	\$ <u>0.00</u>
		Current Amendment Contingency:	\$ _____

Contingency Amount requires specific authorization by Task Manager prior to release.

Contract TOTAL → \$ 127,315.00

Please include funding allocation for the original contract or the amendment ▼

<u>Task</u>	<u>Cost Code</u>	<u>Funding Sources</u>	<u>Amounts</u>
1 <u>5020700</u>	<u>5520</u>	1 _____	\$ _____
2 _____	_____	2 _____	\$ _____

Original Board Approved Contract Date: 10/5/05 Contract Start: 10/5/05 Contract End: 6/30/06New Amend. Approval (Board) Date: 6/6/07 Amend. Start: 3/7/07 Amend. End: 6/15/07**If this is a multi-year contract/amendment, please allocate costs among fiscal years:**

Fiscal Year: 2004-05

Fiscal Year: 2005-06

Fiscal Year: 2006-07

Is this consistent with the adopted budget? ☒ Yes ☐ NoIf no, has the budget amendment been submitted? ☐ Yes ☐ No**CONTRACT MANAGEMENT****Please mark an "X" next to all that apply:**☐ Intergovernmental ☒ Private ☒ Non-Local ☐ Local ☐ Partly LocalDisadvantaged Business Enterprise: ☒ No ☐ Yes _____%Task Manager: **Michael Bair**Contract Manager: **Michael Bair**

Michael Bair 4-30-07
Task Manager Signature Date

Michael Bair 4-30-07
Contract Manager Signature Date

James M. Myers 5/29/07
Chief Financial Officer Signature Date

AMENDMENT NO. 2

TO CONTRACT 06-012

ARTHUR BAUER & ASSOCIATES, INC.

THIS AMENDMENT NUMBER 2 to Contract 06-012 is hereby entered into and effective this 6th day of June, 2007 by and between the SAN BERNARDINO ASSOCIATED GOVERNMENTS (hereinafter referred to as "COMMISSION") and the ARTHUR BAUER & ASSOCIATES, INC. (hereinafter referred to as "CONTRACTOR") with regard to preparing Phase II of the Triennial Performance Audit, Development of Omnitrans Cost Allocation Methodology.

WHEREAS, COMMISSION and CONTRACTOR previously entered into Contract 06-012 on October 5, 2005, to conduct a triennial performance audit of COMMISSION, Omnitrans, Victor Valley Transit Authority, Morongo Basin Transit Authority, and Mountain Area Regional Transit Authority and the Cities of Barstow and Needles; and

WHEREAS, COMMISSION anticipated that as a result of the transit operator performance audit, there may be additional Phase II work that would be mutually agreed to by the COMMISSION, affected transit operator, and the CONTRACTOR;

WHEREAS, COMMISSION approved Amendment Number 1 on July 5, 2006, amending the Scope of Work for Contract 06-012 to include Phase II: Development a Cost Allocation Methodology for Omnitrans as identified in the Omnitrans Triennial Performance Audit; adding \$21,315.00 to the contract authority; and extending the time of performance to March 7, 2007; and

WHEREAS, COMMISSION and CONTRACTOR acknowledge that an extension of the time of performance is desired.

NOW THEREFORE, it is agreed that Contract 06-012 is amended to include the following:

Section 2 Term is amended to extend the time of contract performance to June 15, 2007.

All other terms and conditions contained in Contract 06-012 shall remain in full force and effect.

**SAN BERNARDINO
ASSOCIATED GOVERNMENTS**

By: _____
Dennis Hansberger
President

Dated: _____

Approved as to Form:

Jean-Rene Basle
SANBAG Counsel

**ARTHUR BAUER AND
ASSOCIATES, INC.**

By: Sandra K. Bauer
Sandra K. Bauer
President

Dated: April 17, 2007

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 13

Date: June 6, 2007

Subject: Local Transportation Fund (LTF) Revised Apportionments for Fiscal Years 2006/2007 and 2007/2008

Recommendation:* 1. Approve the Revised LTF Apportionments for Fiscal Years 2006/2007 and 2007/2008 in the amounts of \$84,459,000 and \$81,590,000 respectively; and
2. Approve a Continuing Reservation of \$5,000,000 from the prior year Unrestricted Balance through Fiscal Years 2006/2007 and 2007/2008.

Background: In February the Board approved: 1) an increase of \$9,306,675 to the Fiscal Year 2006/2007 LTF Apportionment of \$79,875,000 for a new total of \$89,181,675; 2) a continuing reservation of \$5,000,000 from the prior year unrestricted balance through the current and next fiscal year; and 3) an LTF estimated Apportionment for Fiscal Year 2007/2008 of \$88,117,195.

As has been recently reported to the Administrative Committee, the growth in Measure I receipts in March and April has declined significantly and that has led to a much more conservative estimate of receipts for the next year budget. While the LTF ¼ cent sales tax is slightly different than the ½ cent Measure I sales tax, a similar decline has occurred in the March and April LTF receipts and staff is recommending the Board approve lower apportionment amounts for both the current and next fiscal year.

Through the month of April, the LTF has received \$64.5 million and interest through the second quarter has added \$1.7 million. Staff is now recommending that the current year estimate of receipts be reduced by \$4,722,675 for a new total of \$79,600,000. The February adopted revised apportionment included

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Approved
Board of Directors

Date: _____

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: _____

\$4,859,000 from the prior year unrestricted balance and staff would recommend that amount be added to the new revised estimate of receipts for an apportionment of \$84,459,000. Attachment A presents the recommended revised apportionment for the current year along with a comparison to the February adopted apportionment.

Staff is continuing to recommend the Board approve a continuing reservation of \$5,000,000 from the prior year unrestricted balance for both the current and next fiscal year to address any shortfall in actual receipts.

The February adopted apportionment assumed a growth of 4.5% over the higher estimate of receipts this year. Staff is now recommending only a 2.5% increase over the revised (lower) estimate of current year receipts. The new apportionment amount for Fiscal Year 2007/2008 would be \$81,590,000 or \$6,527,195 lower than the February adopted apportionment. Attachment B presents the recommended revised apportionment for next year along with a comparison to the February adopted apportionment.

Financial Impact: The revised apportionment for the current year reduces the amount available in the February revision to the Commission for planning by \$141,680. However, the amount allocated and disbursed to the Commission is the \$2,396,250 that was based on the February 2006 apportionment, leaving a remaining balance of \$137,520. The revised apportionment for Fiscal Year 2007/2008 reduces the amount available to the Commission for planning by \$195,816. The proposed SANBAG Fiscal Year 2007/2008 Budget identifies an estimated year end fund balance of LTF planning in the amount of \$171,461 so the potential impact on next year's budget is only \$24,355 and that amount can be drawn from the current year planning balance. The adoption of lower apportionments for this year and next year should not affect the transit agencies' budgets, but will reduce the amount of revenue available for allocating to the Mountain/Desert jurisdictions for street and road purposes.

Reviewed By: Due to lack of a quorum at the Administrative Committee on May 9, 2007, this item has not received previous policy committee review. Due to time constraints it is being presented directly to the Board of Directors for discussion. (*Meeting chaired by Lawrence Dale*)

Responsible Staff: Michael Bair, Director of Transit and Rail Programs
Victoria Baker, Senior Transit Analyst

(Attachment A)

San Bernardino County Local Transportation Fund
Fiscal Year 2006-2007
May, 2007 Revised Apportionment

	ADOPTED APPORTIONMENT	2/07 REVISED APPORTIONMENT	5/07 REVISED APPORTIONMENT	05 TO 02 DIFFERENCE
Prior Year Reserve/Estimated Unapportioned Carryover	\$ 5,000,000	\$ 9,859,000	\$ 9,859,000	\$ -
Estimated Annual LTF Receipts	\$ 79,875,000	\$ 84,322,675	\$ 79,600,000	\$ (4,722,675)
Fund Reservation	\$ (5,000,000)	\$ (5,000,000)	\$ (5,000,000)	\$ -
Total Estimated Funds Available	\$ 79,875,000	\$ 89,181,675	\$ 84,459,000	\$ (4,722,675)
Auditor's Administrative Cost	\$ 17,000	\$ 17,000	\$ 17,000	\$ -
SANBAG's Administrative Cost	\$ 300,000	\$ 300,000	\$ 300,000	\$ -
County Transportation Commission Planning	\$ 2,396,250	\$ 2,675,450	\$ 2,533,770	\$ (141,680)
SCAG Planning	\$ 131,700	\$ 131,700	\$ 131,700	\$ -
Resulting Balance	\$ 77,030,050	\$ 86,057,525	\$ 81,476,530	\$ 9,027,475
Article 3 (SB821) Program	\$ 1,540,601	\$ 1,721,150	\$ 1,629,531	\$ (91,620)
Balance Available for Apportionment	\$ 75,489,449	\$ 84,336,374	\$ 79,846,999	\$ (4,489,375)
Apportionment Area	Population	Percentage	APPORTIONMENT	DIFFERENCE
Valley	1,440,933	74.0382%	\$ 55,891,032	\$ 62,441,137
Adelanto	23,418	1.2033%	\$ 908,339	\$ 1,014,791
Apple Valley	63,853	3.2809%	\$ 2,476,736	\$ 2,766,995
Barstow	23,546	1.2098%	\$ 913,305	\$ 1,020,339
Big Bear Lake	6,148	0.3159%	\$ 238,469	\$ 266,416
Hesperia	76,114	3.9109%	\$ 2,952,316	\$ 3,298,311
Needles	5,553	0.2853%	\$ 215,390	\$ 240,633
Twentynine Palms	27,589	1.4176%	\$ 1,070,124	\$ 1,195,537
Victorville	86,473	4.4432%	\$ 3,354,122	\$ 3,747,206
Yucca Valley	19,726	1.0136%	\$ 765,134	\$ 854,803
County - Unincorporated	172,849	8.8813%	\$ 6,704,482	\$ 7,490,208
Total	1,946,202	100.0000%	\$ 75,489,449	\$ 84,336,374

Population Source: State Controller Motor Vehicle Fee 1/2006
SANBAG's Administrative Cost includes TDA Administration, Claimant Fiscal/Compliance Audits
SCAG Planning Cost apportioned to Commission counties based on originally adopted LTF Revenue Estimates
Estimated Annual LTF Receipts per SANBAG/County Auditor 12/2005

(Attachment B)

San Bernardino County Local Transportation Fund
Fiscal Year 2007/2008
May, 2007 Revised Apportionment

	02/07 ADOPTED APPORTIONMENT	05/07 REVISED APPORTIONMENT	DIFFERENCE	
Prior Year Reserve/Estimated Unapportioned Carryover	\$ 5,000,000	\$ 5,000,000	\$ -	
Estimated Annual LTF Receipts	\$ 88,117,195	\$ 81,590,000	\$ (6,527,195)	
Fund Reservation	\$ (5,000,000)	\$ (5,000,000)	\$ -	
Total Estimated Funds Available	\$ 88,117,195	\$ 81,590,000	\$ (6,527,195)	
Auditor's Administrative Cost	\$ 17,000	\$ 17,000	\$ -	
SANBAG's Administrative Cost	\$ 350,000	\$ 350,000	\$ -	
County Transportation Commission Planning	\$ 2,643,516	\$ 2,447,700	\$ (195,816)	
SCAG Planning	\$ 138,700	\$ 138,700	\$ -	
Resulting Balance	\$ 84,967,979	\$ 78,636,600	\$ (6,331,379)	
Article 3 (SB821) Program	\$ 1,699,360	\$ 1,572,732	\$ (126,628)	
Balance Available for Apportionment	\$ 83,268,620	\$ 77,063,868	\$ (6,204,752)	
Apportionment Area	Population	Percentage	APPORTIONMENT	DIFFERENCE
Valley	1,464,142	73.5074%	\$ 61,208,609	\$ 56,647,657
Adelanto	24,880	1.2491%	\$ 1,040,111	\$ 962,607
Apple Valley	67,507	3.3892%	\$ 2,822,137	\$ 2,611,846
Barstow	23,599	1.1848%	\$ 986,559	\$ 913,045
Big Bear Lake	6,182	0.3104%	\$ 258,439	\$ 239,182
Hesperia	80,268	4.0299%	\$ 3,355,612	\$ 3,105,569
Needles	5,681	0.2852%	\$ 237,495	\$ 219,798
Twentynine Palms	27,589	1.3851%	\$ 1,153,361	\$ 1,067,418
Victorville	95,145	4.7768%	\$ 3,977,547	\$ 3,681,160
Yucca Valley	20,537	1.0311%	\$ 858,551	\$ 794,577
County - Unincorporated	176,299	8.8511%	\$ 7,370,198	\$ 6,821,009
Total	1,991,829	100.0000%	\$ 83,268,620	\$ 77,063,868
				\$ (6,204,752)

Population Source: State Controller Motor Vehicle Fee 1/2007

SANBAG's Administrative Cost includes TDA Administration, Claimant Fiscal/Compliance Audits

SCAG Planning Cost (if applicable) apportioned to Commission counties based on LTF Revenue Estimates

Estimated Annual LTF Receipts per SANBAG/County Auditor 12/2006

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 14

Date: June 6, 2007

Subject: Fund Transfer Agreement for Origin and Destination Truck Study on SR-58 between San Bernardino and Kern Counties

- Recommendation:***
1. Approve Contract No. R07251 with the State of California Department of Transportation (Caltrans) wherein the State will transfer an amount not to exceed \$250,000 to SANBAG for performance of an origin and destination truck study on SR-58 between the I-5 freeway in Kern County and the I-15 freeway in San Bernardino County.
 2. Approve an amendment to the FY 2007/2008 budget, increasing Task No. 94108000 by \$250,000.
 3. Authorize SANBAG to contribute an additional amount up to \$30,000 of funds in the FY 2007/2008 budget toward the study, as indicated in the Financial Impact section of this item.

Background: Caltrans has proposed the transfer of \$250,000 to SANBAG for purposes of conducting an origin and destination truck study on State Route 58 between the I-5 freeway in Kern County and the I-15 freeway in San Bernardino County. As part of the fund transfer agreement SANBAG, with participation from Caltrans and Kern County Council of Governments (COG), will issue a request for proposals, select a consultant, and manage the consultant contract. In February 2007, the SANBAG Board authorized SANBAG to serve as the contracting agency for the study, to manage and monitor the performance of the consultant, and to facilitate Technical Advisory Committee meetings throughout the duration

*

Approved
Board of Directors

Date: June 6, 2007

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: _____

of the project. This item approves the agreement for the fund transfer and identifies SANBAG and Caltrans responsibilities for the study.

It is proposed that SANBAG serve as lead agency on this project to allow for greater participation in oversight of the study and to allow for Kern COG to contribute funding to the study. Kern COG anticipates contributing up to \$30,000 for the project and a like amount was included in the SANBAG FY 2007/2008 budget for this purpose.

The intent of the origin and destination truck study is to gain statistical information on the origin and destination of heavy duty trucks traveling between San Bernardino County and Kern County and to better understand the types of cargo being transported by the trucks. The information gained from this study will be used to inform the SR-58 project development activities currently underway by Caltrans and to inform other future planning efforts in the region.

This item seeks approval of the Caltrans Fund Transfer Agreement No. 74A0319 for SANBAG to serve as the contracting agency for the study and to manage the study in coordination with Caltrans and Kern COG. An amendment to the FY 2007/2008 budget is also requested, increasing Task No. 94107000 by \$250,000. The duration of the study is anticipated to be eighteen months from the time the contract is awarded. The request for proposals for the SR-58 Origin and Destination Truck Study will be taken to the Mountain/Desert Committee in June 2007 for review. Board of Directors approval is anticipated in July 2007.



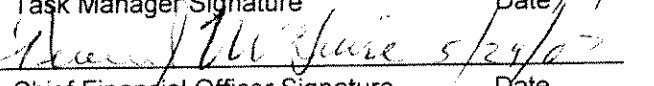
Financial Impact: The FY 2007/2008 budget will be increased by \$250,000 in State Public Transportation Account funds for this project. The SANBAG budget also contains \$30,000 in Local Transportation Funds – Planning for this project in Task No. 94108000, Mountain/Desert Planning and Project Development. All staff activities are consistent with the adopted budget, which will be credited as in-kind contributions to the project.

Reviewed By: This item for approval of the fund transfer agreement has had no prior policy committee review. The Mountain/Desert Committee (*Meeting chaired by Rick Roelle*) and Board of Directors reviewed and approved SANBAG's participation as lead agency for this project in February 2007. The agreement has been reviewed by SANBAG Counsel.

Responsible Staff: Deborah Robinson Barmack, Director of Management Services
Ryan Graham, Transportation Planning Specialist

SANBAG Contract No. R07251
by and between
San Bernardino Associated Governments
and
California Department of Transportation
for

Fund Transfer Agreement for SR-58 Origin and Destination Truck Study

FOR ACCOUNTING PURPOSES ONLY				
<input type="checkbox"/> Payable <input checked="" type="checkbox"/> Receivable	Vendor Contract # <u>74A0319</u> Vendor ID _____	Retention: <input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input checked="" type="checkbox"/> Original <input type="checkbox"/> Amendment	
Notes:				
Original Contract: \$ <u>250,000</u> Contingency Amount: \$ _____		Previous Amendments Total: \$ <u>0.00</u> Previous Amendments Contingency Total: \$ _____ Current Amendment: \$ _____ Current Amendment Contingency: \$ _____		
Contingency Amount requires specific authorization by Task Manager prior to release.				
Contract TOTAL →				\$ <u>250,000</u>
↓ Please include funding allocation for the original contract or the amendment.				
Task	Cost Code	Funding Sources	Grant ID	Amounts
<u>94107000</u>	_____	<u>Caltrans Public Transportation Account.</u>	<u>Agreement 74A0319</u>	\$ <u>250,000</u>
_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	\$ _____
Original Board Approved Contract Date: <u>6/6/07</u>		Contract Start: <u>6/6/07</u>		Contract End: <u>2/28/09</u>
New Amend. Approval (Board) Date: _____		Amend. Start: _____		Amend. End: _____
If this is a multi-year contract/amendment, please allocate budget authority among approved budget authority and future fiscal year(s)-unbudgeted obligations:				
Approved Budget Authority →	Fiscal Year: <u>FY 07/08</u> \$ <u>250,000</u>	Future Fiscal Year(s) – Unbudgeted Obligation →	\$ _____	
Is this consistent with the adopted budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, which Task includes budget authority? _____ If no, has the budget amendment been submitted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
CONTRACT MANAGEMENT				
Please mark an "X" next to all that apply:				
<input checked="" type="checkbox"/> Intergovernmental <input type="checkbox"/> Private <input type="checkbox"/> Non-Local <input type="checkbox"/> Local <input type="checkbox"/> Partly Local				
Disadvantaged Business Enterprise: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes _____%				
Task Manager: Deborah Barmack			Contract Manager: Ryan Graham	
 Task Manager Signature			 Contract Manager Signature	
 Chief Financial Officer Signature			Date: <u>5/29/07</u>	
Date: <u>5/29/07</u>			Date: _____	
Filename: R07251				

State Route 58 (SR-58) Origin & Destination Truck Study - Between I-5 near Bakersfield in Kern County and I-15 near Barstow in San Bernardino County

Scope of Work

Task 1: Meetings, Presentations, and Administration

- SANBAG/Consultant will coordinate and administer all necessary functions to ensure successful completion of this project. SANBAG/Consultant will set-up, staff, coordinate and facilitate all aspects of meetings related to this project. Meetings will include, but are not limited to, a project initiation ("Kick-off") meeting with all stakeholders, Technical Advisory Committee (TAC) meetings as necessary, and a presentation of the final results of the study to the TAC and the Eastern California Transportation Planning Partnership.

Deliverable	Documentation
Project initiation, TAC, and presentation meetings	Agendas, meeting minutes, summaries and reports

Task 2: Literature Review/Data Collection

- SANBAG/Consultant will gather existing literature or data related to the study and study area relative to goods movement on the SR-58 corridor, specifically any previous technical studies regarding traffic flow and truck routing. SANBAG/Consultant will review information and summarize pertinent points in the final report. In addition, the Consultant should coordinate with the Southern California Association of Governments (SCAG) to identify how the data to be acquired in this effort can assist in the refinement of the SCAG heavy duty truck model.

Deliverable	Documentation
Document existing literature or data	Detailed bibliography
Review of information collected	A written copy of review

Task 3: Survey Questionnaire and Distribution Methodology

- In consultation with the TAC and the California Highway Patrol (if applicable), SANBAG/Consultant will develop a commercial vehicle commodity/origin-destination (O & D) survey questionnaire and methodology for distribution. The survey instrument will capture data and information approved/requested by the TAC. It is expected that the surveys will be conducted through personal interviews with truck drivers at strategic roadside locations. Alternate methodologies may be proposed as long as adequate, unbiased samples can be obtained with complete information. At a minimum, the survey will include:

1. Postal zip codes of the origin and destination of the trip
2. Truck type
3. Number of axles

4. Date and time
5. Current weather conditions
6. Name of surveyor
7. Location of the survey
8. Commodity in transit by 4 digit commodity code, including empty containers
9. Value of the commodity
10. Facility type at both ends of the trip
11. Last stop and next stop
12. Full Load or Less Than Load (LTL) or Empty
13. Vehicle weight
14. Model and year of vehicle

A pilot test of the survey methodology will be conducted to demonstrate that the information can be collected using the methodology proposed.

Deliverable	Documentation
Creation of Survey Instrument	A written copy of the survey
Survey distribution methodology	A written copy of the survey methodology

Task 4: Ramp and Intersection Classification Counts

- Consultant will conduct classification counts at key interchange and intersection locations in the study area. The purpose of the counts is to gain insights into route choices by truck drivers at these key points of interchange. The counts will be used in combination with the surveys to develop an understanding of truck travel patterns and route choices in the subregion. The counts will be conducted from at least 6 to 9 a.m., 11 a.m. to 2 p.m., and 4 to 7 p.m. on a typical weekday. Trucks will be classified by 2-axle, 3-axle, 4-axle, and 5-axle for these counts unless mutually agreed otherwise by the Consultant and the TAC. The consultant will secure all equipment, materials, permits and permission to conduct the necessary data collection. All movements at up to ten interchange/intersection locations will be counted, including I-5/SR-58, SR-58/US-395, SR-58/I-15, I-15/I-40, SR-58/SR-14, SR-14/US-395, and I-15/US-395. Exact survey locations are to be coordinated with the TAC, Caltrans, and the California Highway Patrol.

Deliverable	Documentation
Travel Patterns at each location including tables, graphs, and maps	Illustrated summary report
Data Collection	Electronic copy of the raw and edited data

Task 5: Truck Axle Surveys and Vehicle Classification

- In consultation with the TAC, SANBAG/consultant will conduct truck axle surveys and vehicle classification counts for up to 18 locations in the study area, with a high concentration of locations in San Bernardino County. SANBAG/consultant will secure all equipment, materials, permits and permission to conduct the necessary data collection. The counts will be for a minimum of seven consecutive days and will take place in the same

general timeframe as the surveys. Exact survey locations are to be coordinated with the TAC, Caltrans, and the California Highway Patrol (if applicable).

Deliverable	Documentation
Truck Axle Surveys	A report and copy of survey results
Vehicle Classification Counts	Excel spreadsheet for each count location showing vehicle classification totals for each hour of the day, along with a map depicting a summary of the vehicle classification volumes

Task 6: Implement Truck Driver Survey Developed in Task 3

- Consultant will conduct a detailed commercial truck driver survey to gain information on commodities being hauled, origin and destination of trip, and other relevant issues of concern based on the methodology developed in Task 3. It is anticipated that a minimum of 1200 completed surveys will be required. Surveys will be conducted continuously over a 48-hour period, unless an alternate time frame is mutually agreed to by the Consultant and TAC. The consultant will secure all equipment, materials, permits and permission to conduct the necessary data collection. Up to six locations will be identified for truck driver surveys, with surveys to be conducted in each direction of travel at each of the four locations. Offset locations may be required when suitable sites cannot be found to accommodate both directions of travel.

In addition, a survey will be conducted of various trucking and distribution companies via phone. The purpose of the survey is to gain additional insight into the actual operation of trucking companies and distribution firms in the subregion. The survey will include information such as size and characteristics of fleet, frequency of trips, commodities shipped, customer/market locations, primary routes used, etc. The Consultant will develop the draft questionnaire to be reviewed by the TAC. Industrial, warehouse, and logistics firms will be identified along the routes within the subregion. It is anticipated that up to 50 firms will be interviewed ranging in size.

Deliverable	Documentation
Completed truck driver survey	Analysis and summary of survey results
Completed trucking company survey	Analysis and summary of survey results

Task 7: Prepare Final Documentation

This will include draft and final reports that incorporate comments and changes as recommended by the TAC and The Department. The reports must include:

1. Formal cover with binding
2. Title page
3. Table of Contents (Include list of appendices)
4. Executive Summary
5. Introduction (Including the purpose of the Study)

6. Background Information
7. Methodology
8. Summary/Results of the study
9. Appendices / Maps (for supporting documentation)
10. Summary of the origin and destination study and its findings
11. Summary of the vehicle classification counts
12. Revisions and comments from The Department
13. Analysis and recommendations regarding commercial vehicle trends, volumes, routes and projections of future commercial truck trips in the study area
14. Digital copy of presentation and materials used for presenting the findings to The Department and local transportation commissions
15. Provide no less than 50 copies of the report to The Department

Deliverable	Documentation
Draft final report	Copy to each TAC member for review and comment
Final report	50 copies of the report
Digital copy of Presentation	Presentation to the TAC and ECTPP

Task 8: Project Management

Task 8.1:

- Sanbag/Caltrans will manage the project including administration of the funds and coordination of all activities related to the scope of work. Duties will include establishing contractual arrangements with consultant and all subconsultants, monitoring consultant work, reviewing deliverables, processing invoices, etc. S

Task 8.2:

- SANBAG and Caltrans will provide the following information:
 1. Locations and Data of Weigh-in-Motion and Automatic Vehicle Classification Stations (if applicable)
 2. State Highway Traffic Volume information Average Annual Daily Traffic (from Caltrans' website)
 3. Route Concept Reports for routes in the study area or current information as required to perform tasks

San Bernardino Associated Governments (SANBAG)	Timeline/Schedule for State Route 58 (SR-58) O&D Truck Study	1/2007

[illegible]

-
- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies
-

Minute Action

AGENDA ITEM: 15

Date: June 6, 2007

Subject: Sacramento Update by Mark Watts

Recommendation:* Receive Report

Background: Mark Watts of California Strategies, SANBAG's advocate in Sacramento, will be providing an update on transportation issues currently being discussed in Sacramento. Topics that will be discussed include the state's budget conference committee, Department of Transportation (Caltrans) contracting proposal, money for the transportation infrastructure bond and mass transit funding.

Financial Impact: Funding to support the State and Federal Legislative Program is included within the adopted SANBAG FY07-08 Budget.

Reviewed By: This item has had no prior policy committee review.

Responsible Staff: Jennifer Franco, Director of Intergovernmental and Legislative Affairs

Approved
Board of Directors

Date: _____

Moved: _____ *Second:* _____

In Favor: _____ *Opposed:* _____ *Abstained:* _____

Witnessed: _____

AGENCY REPORTS



-
- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
 - San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies
-

MAY COMMUTER RAIL REPORT

1. PATRONAGE

San Bernardino Line:

Ridership on the San Bernardino Line decreased almost 2% from last month but was up almost 3% from the same month in 2006. So far, May patronage is slightly higher than April, currently averaging 12,229 passenger trips per weekday.

Saturday ridership was down 6% from last month but up almost 8% from the same month last year. Preliminary May data is quite a bit stronger than April with a current average of 4,099 passenger trips per Saturday.

Sunday ridership was down 3% from last month and was also 4% lower than April 2006. As of mid-May, average Sunday ridership is 20% higher than April, currently at more than 2,200 passenger trips per Sunday.

Riverside-Ontario-Los Angeles Line:

Ridership on the Riverside Line climbed just a bit from March to post the second highest average daily ridership ever for this line. A preview look at May 2007 ridership figures points to an even stronger month and quite possibly a new ridership record with the current daily average at 5,239 passenger trips per weekday.

Inland Empire-Orange County (IEOC) Line:

April average daily ridership on the IEOC Line decreased just slightly (-1%) from the March record high but still posted the second highest daily average ever for this line. At this point, May patronage is headed for a new record high with a current average of 4,869 passenger trips per weekday.

Total System:

Systemwide, average daily ridership decreased just a bit (<1%) from the record high set in March but was still the second highest daily average ever for this line. April 2007 was 4% higher than April 2006. Preliminary data for May points to a possible new record high with a current average of 43,863 passenger trips per weekday.

Table 1

Average Weekday Daily Ridership*

	<u>San Bernardino</u>	<u>Riverside</u>	<u>IEOC</u>	<u>Systemwide</u>
April 2007	12,170	4,998	4,791	42,859
April 2006	11,866	4,579	4,398	41,196
% Change	+ 2.6%	+ 9.2%	+ 8.9%	+ 4.0%

* Adjusted for Holidays

Table 2

Average Weekend Ridership

	<u>San Bernardino</u> <u>Saturday</u>	<u>San Bernardino</u> <u>Sunday</u>
April 2007	3,606	1,827
April 2006	3,355	1,912
% Change	+ 7.5%	- 4.4%

2. ON-TIME PERFORMANCE (arrival within 5 minutes of scheduled time)

San Bernardino Line:

On-time performance results for the San Bernardino Line were mixed this month compared to last month. Inbound trains gained two percentage points and outbound trains dropped two points to finish April 99% and 96% on time, respectively. "Other" operations issues caused nine of the twenty-five reported delays and mechanical difficulties caused another eight delays.

Riverside-Ontario-Los Angeles Line:

On-time performance improved slightly for the Riverside Line this month compared to last month. Outbound trains held steady at 98% on time while inbound trains improved from 98% on time in March to 99% on time in April. Two of the three reported delays were due to “other” operations issues and the other delay was caused by dispatching.

Inland Empire-Orange County (IEOC) Line:

On-time performance results were also mixed for the IEOC Line this month. While northbound trains gained two percentage points to finish the month 93% on time; southbound trains dropped two points, from 94% on time in March to 92% on time in April. Dispatching caused eight of the thirty-four reported delays.

Table 3

On Time Performance

Percent of weekday trains arriving within 5 min. of scheduled time
(April 2007 vs. April 2006)

	<u>San Bernardino</u>		<u>Riverside</u>		<u>IEOC</u>	
	In	Out	In	Out	So.	No.
April 2007	99%	96%	99%	98%	92%	93%
April 2006	99%	95%	98%	92%	95%	88%



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178

(909) 396-2000 • www.aqmd.gov

Members of the Governing Board:

May 8, 2007

Chairman
Dr. William A. Burke
Speaker of the Assembly
Appointee

To: Mayors and Councilmembers

Vice Chairman
S. Roy Wilson, Ed.D.
Supervisor, Fourth District
County of Riverside

From: **Dennis R. Yates, Mayor/City of Chino**
Cities of San Bernardino County
Board Member, South Coast AQMD

Michael D. Antonovich
Supervisor, Fifth District
County of Los Angeles

Attached are the agenda items and the voting outcome of the May 4, 2007 AQMD Governing Board meeting.

Bill Campbell
Supervisor, Third District
County of Orange

PUBLIC HEARING ITEMS APPROVED AT MAY 4, 2007 BOARD MEETING

Jane W. Carney
Senate Rules Appointee

Ronald O. Loveridge
Mayor, Riverside
Cities of Riverside County

Gary C. Ovitt
Supervisor, Fourth District
County of San Bernardino

Jan Perry
Councilmember, 9th District
Cities Representative
Los Angeles County/Western Region

Miguel A. Pulido
Mayor, Santa Ana
Cities of Orange County

Tonia Reyes Uranga
Councilmember, City of Long Beach
Cities of Los Angeles County/
Eastern Region

Dennis R. Yates
Mayor, Chino
Cities of San Bernardino County

Vacant
Governor's Appointee

Adopt FY 2007-08 AQMD Budget and Work Program

The Executive Officer's Budget for FY 2007-08 represents the input over the past several months from Board Members, staff, and the public. This year's process included meetings of the Budget Advisory Committee; a public hearing on February 2, 2007 to receive input on the AQMD's Program Goals and Objectives; and two budget workshops, one for the public held on April 18 and one for the Board held on April 20, 2007. This submittal transmits the required appropriations and reserves necessary to adopt the proposed budget. (Review: Administrative Committee, April 13, 2007)

Majority Vote: 9 yes, 0 no, 2 absent

Amend Regulation III – Fees

Staff is proposing an increase of 3.3% equivalent to the change in the 2006 Consumer Price Index for all fee categories, except those for which the Board last year adopted a 3-year phased fee increase, which includes a 10% increase this year to continue cost recovery efforts and fund the AQMD FY 2007-08 Budget. Staff is also proposing a new provision to allow AQMD to recover costs to defend issuance of a permit, fees to implement a new voluntary

certification program for consumer cleaners used at institutional and commercial facilities, and also some minor language to clarify or correct Regulation III. (Review: Administrative Committee, April 13, 2007; Stationary Source Committee, March 23, 2007)

Majority Vote: 9 yes, 0 no, 2 absent

Amend Rule 219 – Equipment Not Requiring a Written Permit Pursuant to Regulation II

This proposal will exempt certain underground methane gas collection systems in and around residential buildings from permitting requirements; harmonize the exemption levels applicable to ultra violet and electron beam curable materials and other coating, ink and adhesive application operations in an equitable manner; provide for a simplified alternative permitting process for ultra-low emission rate operations as well as for certain currently exempt operations that emit four tons or more of VOCs per year; and, include other minor clarifications. (Review: Stationary Source Committee, March 23, 2007)

Referred back to Stationary Source Committee; public hearing continued to June 1, 2007 Board meeting.

Majority Vote: 8 yes, 0 no, 3 absent

Adopt 2007 Air Quality Management Plan for South Coast Air Quality Management District and Certify Final Program Environmental Impact Report

Staff recommends that this item be continued to the June 1, 2007 Board meeting to allow time for further public review.

On October 10, 2006, staff released the Draft 2007 Air Quality Management Plan (AQMP) to satisfy both federal and state Clean Air Act requirements, address the attainment demonstration requirements of the federal Clean Air Act for 8-hour ozone and PM2.5, and establish transportation emission budgets based on the latest approved motor vehicle emissions model and planning assumptions. The proposed modifications to the draft 2007 AQMP were released on March 2, 2007 to incorporate revisions to the emissions inventory, modeling, attainment demonstration, and transportation budgets. The Draft Program Environmental Impact Report (PEIR) was also released for public review on March 2, 2007. Regional public hearings were held on April 17 through April 19, 2007 throughout the four counties to receive additional public testimony on the 2007 AQMP. A Final PEIR incorporating comments received has also been prepared for the Board's consideration. (Review: Mobile Source & Stationary Source Committees, January 26, 2007 and February 23, 2007)

OTHER BUSINESS

Living Wage Options for Board Consideration

At the conclusion of the Board's discussion of a living wage requirement for janitorial, security guard, and landscape services contractors at the Board Retreat on March 29, 2007, the Board directed staff to prepare specific options for Board consideration. Three basic options were presented at the Special Board meeting on April 20, 2007, but, since Board Members had not had sufficient time to review the material, staff was directed to bring the matter back for Board

consideration. This item presents three basic options intended to provide a framework for Board deliberation. The first two options are based on requirements adopted by the City of Los Angeles and Los Angeles County and the third option is based on Orange County Transportation Commission's contracting policy.

PUBLIC HEARINGS SET FOR JUNE 1, 2007 BOARD MEETING

Amend Rule 1470 – Requirements for Stationary Diesel-fueled Internal Combustion and Other Compression Ignition Engines

Rule 1470 was adopted by the Board on April 2, 2004 and implements CARB's Airborne Toxic Control Measure for Stationary Compression Ignition Engines. Proposed amendments will allow use of new Tier II engines for direct-drive fire pumps to allow manufacturers additional time to complete safety certifications for Tier III engines. Other amendments are proposed to improve the clarity of Rule 1470 and consistency with the AQMD's Best Available Control Technology requirements for new engines enrolled in demand response programs. (Review: Stationary Source Committee, May 25, 2007)

Amend Rule 1173 – Control of Volatile Organic Compound Leaks and Releases from Components at Petroleum Facilities and Chemical Plants

The proposed amendments will require enhanced monitoring and reporting of releases from pressure relief devices and other amendments for clarity and enforceability, including clarifying the applicability of facilities subject to the rule. (Review: Stationary Source Committee, May 25, 2007)

Also enclosed is a copy of the *AQMD Advisor* for your information.



REPORT: Mobile Source Air Pollution Reduction Review Committee

FROM: Gwenn Norton-Perry, SANBAG Representative to the MSRC

SYNOPSIS: Below is a summary of key issues addressed at the MSRC's regular April 19, 2007 meeting. The MSRC's next meeting is tentatively Thursday, May 31, 2007.

Revised Award to Student Transportation of American for CNG School Bus Incentives

The MSRC allocated \$4 million under the FY 2006-07 Work Program for CNG school bus incentives for private pupil transportation providers, and requested the AQMD administer the program on a first-come, first-served basis. Previously, under this program Student Transportation of America (STA) was awarded \$1,137,580 for 23 CNG school buses to fulfill a contract with the Riverside Unified School District. Subsequently, the school district determined it needed only ten full-sized buses. The school district must have the buses by September for the 2007-08 school year. STA cannot order them through the manufacturer to meet that date. Instead they will seek the buses from one of the MSRC's qualified school bus vendors which has buses in stock. However, the cost per bus will be higher. Therefore, STA has also asked that the incentive per bus be increased to \$60,000 to match the incentive provide to public school districts. At its April 19, 2007 meeting the MSRC unanimously approved the revised award of \$600,000 to STA. The AQMD Board will consider this item at its May 4, 2006 meeting.

Alternative Fuel Infrastructure Project Awarded under FY 2006-07 Work Program

As an element of Phase I of their FY 2006-07 AB 2766 Discretionary Fund Work Program, the MSRC allocated \$3.5 million for the implementation of an alternative fuel infrastructure program. The Alternative Fuel Infrastructure Funding Opportunities Program Announcement, #PA2007-05, provides funds for new as well as upgraded or expanded alternative fuel stations as well as maintenance facility modifications. New publicly accessible stations are eligible for 50 percent of hardware and installation costs up to a maximum of \$250,000 to \$350,000 depending upon station type. New limited access stations are eligible for 25 percent of costs up to a maximum of \$150,000, except that "high volume" limited access stations can receive 50 percent of project costs up to a maximum of \$350,000. Upgrades/expansions are eligible for 50 percent of costs up to

\$150,000 for public access and 25 percent up to \$75,000 for limited access. Maintenance facility modifications are eligible for 50 percent of costs up to \$50,000. The MSRC's award combined with any AQMD cost-sharing may not exceed 50 percent of the total project costs. The maximum funding for any one entity cannot exceed 60 percent of the total funding in this work program category. The extended application period for the Alternative Fuel Infrastructure Funding Opportunities Program is October 6, 2006 through May 25, 2007. At its April 19, 2007 meeting, the MSRC unanimously approved an award to the City of Los Angeles in an amount not to exceed \$50,000 for modifications to their North Central Maintenance Facility to accommodate repair and maintenance of alternative fuel vehicles. The AQMD Board will consider this item at its May 4, 2007 meeting.

Additional School Bus Incentive Funding Awarded to MSRC's School Bus Vendor

The MSRC also allocated \$1 million for CNG school bus incentives for public school districts as part of the FY 2006-07 Phase I AB 2766 Discretionary Fund Work Program. The MSRC approved awards of \$500,000 each to A-Z Bus Sales and BusWest, vendors previously qualified through an RFQ process. As in previous years, school districts are able to purchase CNG buses from the MSRC's qualified vendors at a discount of \$60,000 per bus. At its April 19, 2007 meeting, the MSRC unanimously approved an additional \$100,000 for A-Z Bus Sales to fulfill an order from Menifee Unified School District. The AQMD Board will consider this item at its May 4, 2007 meeting.

At its April 19, 2007 meeting, the MSRC also reverted \$50,000 unused from the prior year, FY 2005-06, CNG School Bus Incentive Program to the AB 2766 Discretionary Fund. The monies can now be used for other programs.

Addendum to FY 2006-07 Local Government Program Announcement

As part of the MSRC's FY 2006-07 Phase II AB2766 Discretionary Fund Work Program, on February 2, 2007, the AQMD Board approved Program Announcement #PA2007-09: Local Government Match Program. Eligible categories include providing a dollar-for-dollar match for heavy-duty alternative fuel vehicles and alternative fuel infrastructure, as well as a new category to fund street sweeping operations using low-emission alternative fuel street sweepers in jurisdictions that sweep streets as a documented PM10 control strategy. The Program Announcement includes an open application period commencing March 13, 2007 and closing June 29, 2007. Subsequent to the release of the Program Announcement, it was discovered that the specific language relative to heavy-duty vehicle minimum qualifications is incomplete. At its April 19, 2007 meeting, the MSRC unanimously approved an addendum to the Program Announcement to adjust this oversight. The AQMD Board will consider this item at its May 4, 2007 meeting.

Option Exercised to Continue Technical Advisor Services for FYs 2007-09

The MSRC retains an independent contractor to provide technical assistance in support of the AB 2766 Discretionary Fund Program. Through an RFP process the MSRC

previously awarded a contract for these services to Raymond Gorski. The contract included an option for another two-year term to be executed at the MSRC's discretion, subject to funding approval by the AQMD Board. The current contract with Mr. Gorski will expire on June 30, 2007. At its April 19, 2007 meeting, the MSRC unanimously approved exercising the one-time, two-year option as part of its FYs 2007-08 and 2008-09 Work Programs. The option will extend the term through June 30, 2009, and augment the contract with an additional \$316,646.40 to perform these services for a two-year term. For the first year of the extended contract term, 75 percent (or \$118,742.40) will be covered in the FY 2007-08 AB2766 Discretionary Fund Work Program and the balance (25 percent or \$39,580.80) will be covered by the MSRC's Administrative Budget for FY 2007-08; and for the second year of the extended contract term, 75 percent (or \$118,742.40) will be covered in the FY 2008-09 AB 2766 Work Program and the balance (25 percent or \$39,580.80) will be covered by the MSRC's Administrative Budget for FY 2008-09. The AQMD Board will consider this item at its May 4, 2007 meeting.

Option Exercised to Continue Website Hosting & Maintenance for FYs 2007-09

Haaland Internet Productions (HIP Design) currently hosts and maintains the MSRC's website at <http://www.cleantransportationfunding.org>. Their current contract includes an option for up to two 2-year contract term extensions. At its April 19, 2007 meeting, the MSRC unanimously approved exercising the first option to extend the contract for another two years through May 31, 2009, and augment it with an additional \$7,200 to support this work. When the AQMD Board initially approved this contract on April 1, 2005, it authorized the MSRC to exercise the options and approved the additional funding for the work up to \$3,600 per year as part of the FY 2004-05 Work Program.

Correction of Award to County of Los Angeles, Department of Public Works

On December 1, 2006, the AQMD Board approved multiple awards as part of the MSRC's FY 2005-06 Work Program. Among these, the County of Los Angeles, Department of Public Works, was awarded \$175,000 for the purchase of up to seven heavy-duty natural gas trucks. Subsequent to the approval, staff discovered that this project had been inaccurately described to both the MSRC and AQMD. The recipient and award amount were correct, but the project should have been described as the purchase of LPG trucks. The MSRC unanimously approved the correct award at its April 19, 2007 meeting. The AQMD Board will consider this item at its May 4, 2007 meeting.

New/Replacement Contract for Desert Hot Springs

The MSRC previously awarded a contract to the City of Desert Hot Springs in the amount of \$40,000 for purchase of two medium-duty CNG vehicles and installation of a slow-fill CNG station. The City subsequently decided not to pursue the vehicle purchases. While the CNG station was installed, it was not operational prior to contract expiration. No payments had been made under the contract at the time it expired. At its April 19, 2007 meeting, the MSRC unanimously approved a new/replacement contract with the City of Desert Hot Springs in an amount not to exceed \$20,000 to reimburse for

work initiated under Contract #ML04046. The contract term would be six months. The AQMD Board will consider this item at its May 4, 2007 meeting.

Received and Approved Final Reports

At its April 19, 2007 meeting the MSRC received and approved four final reports, as follows:

1. Camarillo Engineering Contract #MS05036, which provided \$1,167,276 to re-power 12 caterpillar scrapers;
2. City of Ontario Contract #MS05031, which provided \$191,268 towards the purchase of 11 natural gas refuse vehicles;
3. Los Angeles County Metropolitan Transportation Authority Contract #MS03056, which provided \$862,200 for expanded freeway service patrols; and
4. Norwalk Transit Contract #MS04005, which provided \$118,052 towards the purchase of 3 hybrid electric transit buses.

All final reports are filed in the AQMD's library and a two-page summary of each closed project can be viewed in the electronic library on the MSRC's website. It is anticipated that in the future the MSRC's website, <http://www.cleantransportationfunding.org>, will include complete final reports in its electronic library.

Contracts Administrator's Report

The MSRC's AB 2766 Contracts Administrator provides a written status report on all open contracts from FY 2000-01 through the present.

MSRCSum0704.doc

ADDITIONAL INFORMATION

SANBAG Representatives on SCAG Committees

APPOINTING/ELECTING AUTHORITY	REGIONAL COUNCIL (12:00 noon)	POLICY COMMITTEES (RC Members Serve on One Each) (Subregional Appointments) (County Commissions Appoint One to TCC) (10:00 a.m.)		
		Community, Economic, and Human Development	Energy and Environment	Transportation and Communications
District 6 (Grand Terrace, Colton, Loma Linda, Redlands, Yucaipa)	L. Garcia	L. McCallon D. Robertson	P. Eaton	L. Garcia
District 7 (San Bernardino, Highland)	L. McCallon			
District 8 (Rialto, Fontana)	D. Robertson			
District 9 (Rancho Cucamonga, Upland, Montclair)	P. Eaton			
District 10 (Chino, Chino Hills, Ontario)	A. Wapner			
District 11 (Bartow, Big Bear, Needles, Twentynine Palms, Yucca Valley)	L. Dale	T. Jasper		A. Wapner L. Dale
District 65 (Adelanto, Apple Valley, Hesperia, Victorville)	T. Jasper			
San Bernardino County	G. Ovitt			G. Ovitt
SANBAG Subregional Appointees*		K. Chastain Vacant (D. Williams) Vacant (L. McCallon)	J. Harrison P. Lilburn	M. Nuaimi Vacant (G. George)

*One appointee to each policy committee for a total of three appointees per subregion, plus one additional appointee for every SCAG District over three in the subregion. SANBAG has a total of seven subregional appointees to the policy committees.

Rules of Appointment

1. SANBAG policy stipulates that all SANBAG appointees be SANBAG Board Members.
2. SCAG President appoints Regional Council members to Standing and Policy Committees.

Terms of Appointment

Terms of appointment for Regional Council members representing odd numbered districts expire immediately following the SCAG General Assembly in April of odd numbered years. Terms of appointment for Regional Council members representing even numbered districts expire immediately following the SCAG General Assembly in May of even numbered years. SANBAG appointments to SCAG Policy Committees are for a term from May through the next regular SCAG general assembly of the following year.

Stipend

SCAG provides Regional Council members \$100 per day for a maximum of four meetings per month, plus mileage. A stipend for the fifth meeting per month may be received on approval by SCAG's Executive Director. SCAG also provides subregional appointees representing SANBAG on SCAG Policy Committees \$70 per meeting.

Meeting Information

The regular meetings of SCAG Regional Council, Standing Committees, and Policy Committees are on the first Thursday of each month at the SCAG Offices located at 818 W. Seventh Street, Los Angeles:

10:00 a.m., Policy Committees 12:00 noon, Regional Council

Policy Committees

Community, Economic, and Human Development: Provides policy recommendations to the Regional Council on subjects of housing, land use, resource, economic, community development, infrastructure, employment, and regional disaster preparedness issues. Reviews and recommends to the Planning Committee revisions to the Housing, Economy, Growth Management, Human Resources, and Finance Chapters of the Regional Comprehensive Plan and Guide.

Energy and Environment: Acts as the policy advisory committee to the Regional Council on environmental issues, including air and water, hazardous, solid waste management, natural resources conservation, and energy conservation. Reviews the Environmental Impact Report of the Regional Comprehensive Plan and Guide. Provides recommendations to the Planning Committee on state and federal legislative proposals and administrative guidelines affecting environmental quality, resource conservation.

Transportation and Communications: Acts as the policy advisory committee to the Regional Council on all regional matters pertaining to the movement of goods and people on land, water, and air. Reviews and recommends to the Regional Council all major utility development plans. Addresses the location, size, or capacity, timing, and impact of facilities.

SANBAG Policy Committee Membership

May 8, 2007

COMMITTEE	PURPOSE	MEMBERSHIP	TERMS
Administrative Committee SANBAG President, Vice President, and Immediate Past President 3 East Valley (2 City, 1 County) 3 West Valley (2 City, 1 County) 3 Mt/Desert (2 City, 1 County) City members shall be SANBAG Board Members elected by caucus of city SANBAG Board Members within the subarea. Supervisors collectively select their representatives. The SANBAG Vice President shall serve as Chair of the Administrative Committee.	Makes recommendations to Board of Directors and: (1) Provides general policy oversight which spans the multiple program responsibilities of the organization and maintains the comprehensive organization integrity; (2) Provides policy direction with respect to administrative issues, policies, budget, finance, audit, and personnel issues for the organization; (3) Serves as policy review committee for any program area that lacks active policy committee oversight. Committee has authority to approve contracts of up to \$25,000 with Board of Directors ratification to follow.	Lawrence Dale, Barstow, Vice President (Chair) Dennis Hansberger, President (Vice Chair) Paul Biane, Past President Robert Christman, Loma Linda Kevin Cole, Twentynine Palms Bea Cortes, Grand Terrace Paul Eaton, Montclair Josie Gonzales, Supervisor Brad Mitzelfelt, Supervisor Gary Ovitt, Supervisor Gwenn Norton-Perry, Chino Hills Rick Roelle, Apple Valley	6/30/2007 6/30/2007 6/30/2007 12/31/2007 12/31/2008 12/31/2008 12/31/2007 12/31/2007 12/31/2007 12/31/2007 12/31/2007 12/31/2007
Commuter Rail Committee Nine Valley-elected officials, four of who shall be the Southern California Regional Rail Authority primary (*) and alternate (**) members. The terms of appointments for SCRRRA members and alternates shall be concurrent with their term on SCRRRA. The four remaining members shall be SANBAG Board Members appointed by the SANBAG President for two-year terms.	Provides policy guidance and recommendations to the SANBAG Board of Directors and Southern California Regional Rail Authority delegates with respect to commuter rail service in San Bernardino County. * SCRRRA Primary Member ** SCRRRA Alternate Member	Pat Gilbreath, Redlands (Chair)** Lee Ann Garcia, Grand Terrace (Vice Chair) Kelly Chastain, Colton Robert Christman, Loma Linda Paul Eaton, Montclair * Pat Morris, San Bernardino* Diane Williams, Rancho Cucamonga** Paul Leon, Ontario Vacant (Paul Biane)	Indeterminate (6/30/2007) 12/31/2006 (6/30/2007) 12/31/2007 12/31/2007 Indeterminate Indeterminate Indeterminate 12/31/2008 12/31/2006
Mountain/Desert Committee Membership consists of SANBAG Board Members from each Mountain/Desert jurisdiction and County Supervisors representing the First and Third Districts.	Provides ongoing policy level oversight related to the full array of SANBAG responsibilities as they pertain specifically to the Mountain/Desert subregion. The Committee also meets as the Mountain/Desert Measure I Committee as it carries out responsibilities for Measure I Mountain/Desert Expenditure Plan.	Rick Roelle, Apple Valley (Chair) Dennis Hansberger, Supervisor (Vice Chair) Kevin Cole, Twentynine Palms Lawrence Dale, Barstow Dennis Hansberger, Supervisor Bill Jahn, Big Bear Lake Mike Leonard, Hesperia Chad Mayes, Yucca Valley Brad Mitzelfelt, Supervisor Trinidad Perez, Adelanto Rick Roelle, Apple Valley Mike Rothschild, Victorville Rebecca Valentine, Needles	Indeterminate (6/30/2007) Indeterminate (6/30/2007) Indeterminate Indeterminate Indeterminate Indeterminate Indeterminate Indeterminate Indeterminate Indeterminate Indeterminate Indeterminate

Policy Committee Meeting Times

Administrative Committee	Second Wednesday, 9:00 a.m., SANBAG Offices
Commuter Rail Committee	Third Thursday every other month following the SANBAG Board meeting (Odd Months), 12:00 noon, SANBAG Offices
Major Projects Committee	Second Thursday following the SANBAG Board meeting, 9:00 a.m., SANBAG Offices
Mountain/Desert Committee	Third Friday, 9:00 a.m., Apple Valley
Plans & Programs Committee	Third Wednesday, 1:00 p.m., SANBAG Offices

SANBAG Acronym List

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AB	Assembly Bill
ACE	Alameda Corridor East
ACT	Association for Commuter Transportation
ADA	Americans with Disabilities Act
APTA	American Public Transportation Association
AQMP	Air Quality Management Plan
ATMIS	Advanced Transportation Management Information Systems
BAT	Barstow Area Transit
CAC	Call Answering Center
CALACT	California Association for Coordination Transportation
CALCOG	California Association of Councils of Governments
CALSAFE	California Committee for Service Authorities for Freeway Emergencies
CALTRANS	California Department of Transportation
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CHP	California Highway Patrol
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CSAC	California State Association of Counties
CTA	California Transit Association
CTAA	Community Transportation Association of America
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
DMO	Data Management Office
DOT	Department of Transportation
E&H	Elderly and Handicapped
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	United States Environmental Protection Agency
ETC	Employee Transportation Coordinator
FEIS	Final Environmental Impact Statement
FHWA	Federal Highway Administration
FSP	Freeway Service Patrol
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
HOV	High-Occupancy Vehicle
ICMA	International City/County Management Association
ICTC	Interstate Clean Transportation Corridor
IEEP	Inland Empire Economic Partnership
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
IIP/ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
IVDA	Inland Valley Development Agency
JARC	Job Access Reverse Commute
LACMTA	Los Angeles County Metropolitan Transportation Authority
LNG	Liquefied Natural Gas
LTF	Local Transportation Funds
MAGLEV	Magnetic Levitation
MARTA	Mountain Area Regional Transportation Authority
MBTA	Morongo Basin Transit Authority
MDAB	Mojave Desert Air Basin
MDAQMD	Mojave Desert Air Quality Management District
MIS	Major Investment Study
MOU	Memorandum of Understanding

SANBAG Acronym List

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MPO	Metropolitan Planning Organization
MSRC	Mobile Source Air Pollution Reduction Review Committee
MTP	Metropolitan Transportation Plan
NAT	Needles Area Transit
OA	Obligation Authority
OCTA	Orange County Transportation Authority
OWP	Overall Work Program
PA&ED	Project Approval and Environmental Document
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PDT	Project Development Team
PPM	Planning, Programming and Monitoring Funds
PSR	Project Study Report
PTA	Public Transportation Account
PVEA	Petroleum Violation Escrow Account
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RFP	Request for Proposal
RIP	Regional Improvement Program
ROD	Record of Decision
RTAC	Regional Transportation Agencies' Coalition
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SB	Senate Bill
SAFE	Service Authority for Freeway Emergencies
SANBAG	San Bernardino Associated Governments
SCAB	South Coast Air Basin
SCAG	Southern California Association of Governments
SCAQMD	South Coast Air Quality Management District
SCRRA	Southern California Regional Rail Authority
SED	Socioeconomic Data
SHA	State Highway Account
SHOPP	State Highway Operations and Protection Program
SOV	Single-Occupant Vehicle
S RTP	Short Range Transit Plan
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TCM	Transportation Control Measure
TCRP	Traffic Congestion Relief Program
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEA-21	Transportation Equity Act for the 21 st Century
TIA	Traffic Impact Analysis
TMC	Transportation Management Center
TMEE	Traffic Management and Environmental Enhancement
TOC	Traffic Operations Center
TOPRS	Transit Operator Performance Reporting System
TSM	Transportation Systems Management
USFWS	United States Fish and Wildlife Service
UZAs	Urbanized Areas
VCTC	Ventura County Transportation Commission
VVTA	Victor Valley Transit Authority
WRCOG	Western Riverside Council of Governments

San Bernardino Associated Governments



MISSION STATEMENT

To enhance the quality of life for all residents, San Bernardino Associated Governments (SANBAG) will:

- Improve cooperative regional planning
- Develop an accessible, efficient, multi-modal transportation system
- Strengthen economic development efforts
- Exert leadership in creative problem solving

To successfully accomplish this mission, SANBAG will foster enhanced relationships among all of its stakeholders while adding to the value of local governments.

Approved June 2, 1993
Reaffirmed March 6, 1996